

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Atrium, Wiltshire Council, Bradley Road, Trowbridge, BA14 0RD
Date: Thursday 17 November 2011
Time: 7.00 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm.

Please direct any enquiries on this agenda to Penny Bell (Democratic Services Officer) on 01249 706613 / penny.bell@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Ernie Clark – Hilperton	Stephen Oldrieve – Paxcroft
Peter Fuller – Park (Vice-Chairman)	Helen Osborn – Lambrok
Tom James MBE – Adcroft	Jeff Osborn – Grove (Chairman)
John Knight – Central	Graham Payne – Drynham
Francis Morland – Southwick	

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 16</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Thursday 8 September 2011. ii. Matters arising from the previous meeting, including: <ul style="list-style-type: none"> a) A verbal update on the Seymour TARA Performance Reward Grant b) An update on the Trowbridge Pubwatch Radios grant (see attached) c) A verbal update on the Transport Strategy. <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 17 - 20</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. 11 to 19 Commissioning Strategy – Outcome of Consultation (attached) ii. What Matters to You – Household Survey (attached) iii. Shadow Community Operations Board (verbal update) iv. Youth Funding – Extraordinary Area Board (verbal reminder) v. Trowbridge Area Recreational Land (verbal update). 	<p>7:00pm</p>
<p>6. Partner Updates (<i>Pages 21 - 36</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police (attached) ii. Wiltshire Fire and Rescue Service (attached) iii. NHS Wiltshire (attached) iv. Trowbridge Community Area Future (attached) v. Town Council (attached) vi. Parish Councils Liaison Group, to include the Bath Bridge ban vii. Community Area Young Peoples' Issues Group. 	<p>7.15pm</p>

7.	<p>Outside Body Updates</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, including:</p> <ul style="list-style-type: none"> i. Extended Services – Councillor Helen Osborn to report ii. Transforming Trowbridge. 	7:25pm
8.	<p>Visiting Cabinet Representative</p> <p>Councillor Toby Sturgis will provide any updates on his Cabinet responsibilities for Waste, Property and Environment, and will outline the new waste and recycling collection arrangements.</p> <p><i>Questions may be submitted in advance. Please email any questions to penny.bell@wiltshire.gov.uk by Wednesday 9 November 2011.</i></p>	7:30pm
9.	<p>Community Area Grants (Pages 37 - 46)</p> <p>To consider the following application to the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> i. Amber Foundation - £4,400 requested to run a pilot environmental project with homeless young people. 	7:40pm
10.	<p>The Future of the Arc Theatre</p> <p>To receive information on the proposed changes to the Arc Theatre in Trowbridge from Bev Flanagan, Vice Principal and Stephanie Stephenson, Director of Customer Services, Wiltshire College.</p>	7:45pm
11.	<p>Section 106 Update (Pages 47 - 58)</p> <p>To receive a report regarding information on Section 106 obligations in the Trowbridge Community Area from Sally Canter, Head of Admin and Technical Support, Development Services, Wiltshire Council.</p>	8:15pm
12.	<p>The Shires/Gateway Pedestrian Count (Pages 59 - 76)</p> <p>To receive the results of the pedestrian count at The Shires/Gateway from Martin Rose, Principal Highways Engineer, Wiltshire Council, and to consider recommendations from the Community Area Transport Group.</p>	8:25pm
13.	<p>Car Parking Review</p> <p>The Chairman will lead a discussion on the current review of car parking.</p>	8:35pm

14. **Community Area Transport Group** (*Pages 77 - 80*) **8:45pm**
To consider recommendations from the Community Area Transport Group for the allocation of funding for dropped kerbs.
15. **Funding** (*Pages 81 - 102*) **8:50pm**
- a) Area Board Projects Scheme 2011/12**
To consider the following applications:
- i. Application from Councillor Tom James - £5,640.50 requested for equipment for Seymour TARA Hub.
 - ii. Application from Councillor John Knight - £8,000 requested for Trowbridge Town Hall feasibility study.
- b) Trowbridge Community Area Future**
To receive a report from Andrew Jack, Community Partnership Development Officer, Wiltshire Council, regarding the six-monthly monitoring, and to consider awarding the second tranche of funding.
16. **Any Urgent Business, Forward Plan and Close** (*Pages 103 - 104*) **9.00pm**
The Chairman will take any items of urgent business.

The meeting is asked to note the future meeting dates below and the Forward Plan.

Future Meeting Dates

***New* Thursday 19 January 2012 – 6.30pm**

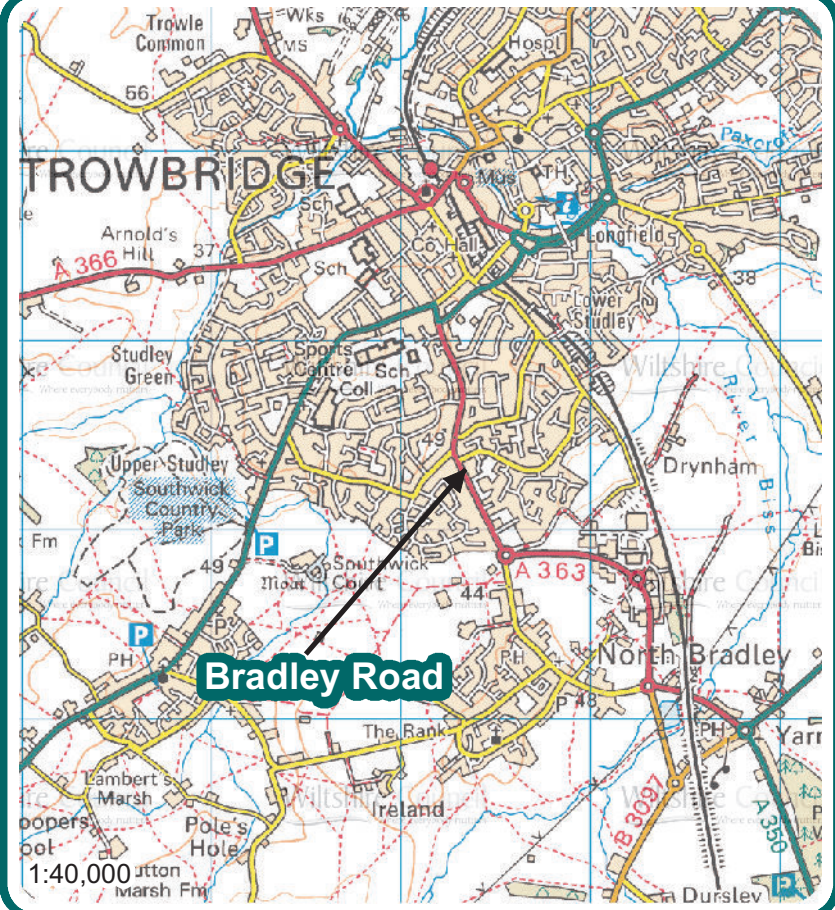
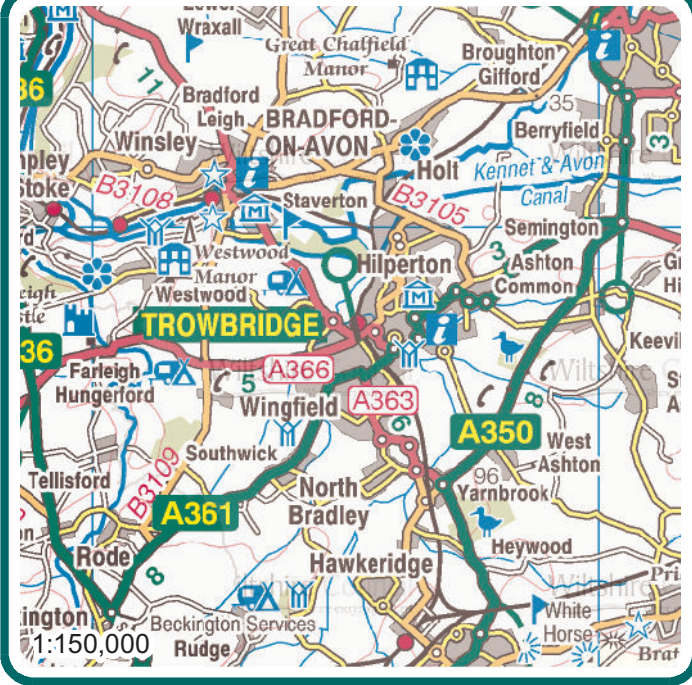
Youth Participatory Budgeting Event
The Civic Centre, Trowbridge

Thursday 26 January 2012 – 7.00pm

The Atrium, Wiltshire Council Office, Bradley Road,
Trowbridge

Thursday 15 March 2012 – 7.00pm

The Atrium, Wiltshire Council Office, Bradley Road,
Trowbridge



Wiltshire Council
 165 Bradley Road
 Trowbridge
 BA14 0RD

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Council Chamber, Bradley Road Offices, Trowbridge, BA14 0RD
Date: 8 September 2011
Start Time: 7.00 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706610 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jeff Osborn (Chairman), Cllr Peter Fuller (Vice Chairman), Cllr Ernie Clark,
Cllr Tom James MBE, Cllr John Knight, Cllr Francis Morland, Cllr Helen Osborn and
Cllr Graham Payne

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Rachel Efemey, Community Area Manager (CAM)
Lucy Murray-Brown, Transformation
Bill Parks, Head of Local Highways and Streetscene Central

Town and Parish Councillors

Trowbridge Town Council – R Brice, C Beaver
North Bradley Parish Council – Lee Lee
West Ashton Parish Council – R Covington

Partners

Wiltshire Police – Inspector Dave Cullop

Wiltshire Police Authority – Kieran Kilgallen

Trowbridge Community Area Future – Colin Kay, Kate Oatley, Tracy Sullivan

Community Area Young Peoples' Issues Group – Siobainn Chaplin

Parish Councils Liaison Group – Gaynor Polglase

Transforming Trowbridge – Adam Nardell

Total in attendance: 59

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Jeff Osborn, welcomed everyone to the meeting of the Trowbridge Area Board, and particularly welcomed the presenters and the increased attendance of members of the public.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Stephen Oldrieve, Michael Hudson (Service Director, Wiltshire Council), Joy Hillyer of Wiltshire Police Authority and Kath Noble of Southwick Parish Council.</p>
3.	<p><u>Declarations of Interest</u></p> <p>Councillors Jeff Osborn, John Knight, Peter Fuller, Tom James and Helen Osborn all declared general personal interests in Trowbridge Town Council issues due to being members of the Town Council. All councillors had dispensations allowing them to speak and vote on such matters.</p> <p>Councillor Graham Payne declared a general personal interest in Trowbridge Town Council issues due to being a member of the Town Council. No dispensation was in place.</p>
4.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 7 July 2011 were agreed a correct record and signed by the Chairman.</p> <p>Matters arising from the previous minutes:</p> <ul style="list-style-type: none"> i. A response from Councillor Fleur de Rhé-Philipe, Cabinet Member for Economic Development and Strategic Planning, with regards to concern for the employment and economic conditions in Trowbridge was received and noted. ii. As suggested at the previous meeting, a response to the draft 13 to 19 Commissioning Strategy had been submitted on behalf of the Area Board. The Council's Cabinet would be considering the draft Strategy at its meeting on 13 September 2011. iii. Following discussions at the previous meeting it had been agreed that the CAYPIG/Youth Parliament would be permitted to retain £1,500 of the funding originally awarded by the Area Board if their change of use proposal was approved by the Chairman and Vice Chairman, with the

	<p>remaining £1,500 to be reclaimed and added to the Area Board's youth funding budget for 2011/12.</p> <p>iv. Trowbridge Annual Festival of Fun – this organisation had now been dissolved. The IT equipment that had been purchased with a Performance Reward Grant had been donated to Wiltshire Council's Youth Development Service primarily for use by the Studley Green Youth Group.</p> <p><i>Councillor Tom James declared a prejudicial interest in the following item but spoke as a member of the public, and then left the room.</i></p> <p>Seymour TARA – the Town Council was now acting as the new landlord for the TARA. The work for this project had commenced.</p> <p><u>Decision</u> The Area Board agreed to extend the period of this Performance Reward Grant and requested that the Community Area Manager liaised closely with the group to ensure that the project was completed within a satisfactory timescale. The Area Board agreed that this approach was a one-off and would not set a precedent for future grants.</p> <p><i>Councillor Ernie Clark wished it be minuted that he did not take part in the discussion for this item.</i></p> <p><i>Councillor James returned to the meeting.</i></p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman's Announcements were included in the agenda pack and noted by the Area Board.</p> <p>The Chairman also announced that the issue concerning the Headteacher at Clarendon School was being dealt with by the Governors, who were taking advice on the matter from the local education authority.</p>
6.	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police The written update was noted. Inspector Dave Cullop reported that the new national non-emergency telephone number of '101' would go live from Monday 19 September 2011. The 999 number should continue to be used in emergency situations, which included when crime was in progress, when a crime had been committed and the offender was nearby, when there was a danger to life and if violence was being used or</p>

threatened.

ii. Wiltshire Police Authority

Kieran Kilgallen, Chief Executive of Wiltshire Police Authority, reported back on the recent public survey that had been conducted. The survey results indicated that Wiltshire Police was performing well and that overall satisfaction was high. Kieran also announced that the elections for the Police and Crime Commissioner would take place on 15 November 2012.

iii. Wiltshire Police Federation

Copies of a letter from the Police federation to the Area Board were distributed, raising concern about the effect that spending cuts were likely to have on the quality of local policing in the near future.

iv. Wiltshire Fire and Rescue Service

The written update was noted. There were no further updates.

v. NHS Wiltshire

The written updates were noted. There were no further updates.

vi. Trowbridge Community Area Future (TCAF)

The new Community Plan was complete and copies were distributed. The newly appointed Project Officer, Tracey Sullivan, was now in post and would be working closely with Kate Oatley. The 'Not the Trowbridge Fringe Festival' would be taking place from 10th to 17th September 2011.

vii. Town and Parish Councils

Trowbridge Town Council reported that the new Civic Centre project was currently running to schedule and on budget.

The next meeting of the Parish Councils Liaison Group would be taking place on 12 October 2011, when the discussions would be focussed on Extended Schools.

The Chairman announced that investigations were currently underway into the Pubwatch Radios Community Area Grant that had been awarded by the Area Board at a previous meeting.

Action: an update would be provided at the next Area Board meeting.

viii. Community Area Young Peoples' Issues Group (CAYPIG)

Various members had recently left to go to university, and a recruitment drive was underway to attract new members to the group. Discussions with the Town Council regarding the skate park and the Bowyers/Tesco site were ongoing.

7.	<p><u>Outside Body Updates</u></p> <p>Councillor Helen Osborn, who sat on the Arc Board, encouraged people to look at the current cinema listings as there was a great selection of films on offer.</p>
8.	<p><u>Community Area Grants Scheme 2011/12</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p> <p>i. <u>SPLASH</u> The sum of £1,742 was requested for a cultural dance project for young people at the Arc Theatre in Trowbridge.</p> <p><u>Decision</u> The Area Board awarded the sum of £1,742 to SPLASH. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Trowbridge Community Area Plan.</i></p> <p>ii. <u>Monday – Wednesday Club</u> The sum of £231 was requested to develop the physical skills of elderly people through the purchase of curling equipment.</p> <p><u>Decision</u> The Area Board awarded the sum of £231 to Monday – Wednesday Club. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Trowbridge Community Area Plan.</i></p> <p>iii. <u>Trowbridge Tigers FC</u> Up to £920 was requested to host a national 5 a side football competition to raise the participation of lesbian, gay, bisexual and transgender people in football.</p> <p><u>Decision</u> The Area Board refused the application from Trowbridge Tigers FC. <i>Reason: The project would mainly benefit the Westbury and Warminster areas and it was felt that there were sufficient alternative sources of funding for adult football initiatives.</i></p>
9.	<p><u>Process for Allocation of 2011/12 Youth Funding</u></p> <p>The Area Board considered a proposal for the process for the allocation of the funding allocated for supporting youth-related projects. The sum of £7,797 had been allocated for projects in the Trowbridge Community Area, plus the reclaimed funds from the CAYPIG/Youth Parliament of £1,500, giving a total youth budget of £9,297.</p>

	<p>The proposal was to hold a participatory budgeting session where young people, councillors and members of the public would be allowed to vote for the youth projects they found most deserving. It was noted that the Area Board would take the final decision on funds to be awarded.</p> <p>It was proposed that groups of young people (a group being six or more young people) would be invited to apply for funds towards projects/activities/equipment that they felt would make a difference to them in their local community. Groups would be able to apply for a maximum of £1,000.</p> <p><u>Decision</u> The Area Board:</p> <ol style="list-style-type: none"> i. Approved the proposed process for the allocation of the 2011/12 youth funding, on the basis that the Area Board retained overall responsibility for the allocation of funds. ii. Agreed to convene an Extraordinary meeting of the Area Board on Thursday 19 January 2012 at 6.30pm in order to allocate the youth funding and also receive reports back from 2010/11 Area Board grant recipients.
10.	<p><u>Transforming Trowbridge - Proposed Developments for the Town Centre</u></p> <p>Adam Nardell, Vision Director of Trowbridge Vision, introduced the following presenters, who would each be outlining their various development proposals for sites within Trowbridge:</p> <ol style="list-style-type: none"> i. Proposals for the expansion of the ASDA store in Trowbridge Ross Bowen, the Planning Consultant working on behalf of ASDA, outlined ASDA's plans to extend the current store in Trowbridge. The current store was limited in terms of floor space, which meant that the store was unable to stock a full range of lines and compete effectively with out of town developments. <p>Options to extend the store had been examined extensively, and a side extension towards the river was considered to be the only viable option available. It was proposed that the riverside would be improved by the extension, which would replace the current, dated facade, and a pedestrian walkway would help to improve the river corridor.</p> <p>Following the presentation, the following comments and issues arose:</p> <ul style="list-style-type: none"> • It was not possible to create a mezzanine floor within the existing store as there was not sufficient roof height and there were issues with the load-bearing capacity of a mezzanine floor. • It was acknowledged that the car park was not ideal and concerns would be passed back to ASDA, however the car park was not

owned or managed by ASDA.

- There was some concern that the extension of the store would encroach on the river corridor. The plans proposed by ASDA sought to improve the riverside both in terms of access and visually.
- All other options had been fully considered and were not viable. This would have to be justified in the planning application.
- It was acknowledged that this proposal had some conflicts with the Supplementary Planning Document for the area, but ASDA was keen to reduce any negative impact by reducing the height and width of the extension.

ii. L&G development proposals for St Stephen's Place

Tim Russell and Simon Russian of Legal & General outlined the development proposals for St Stephen's Place in Trowbridge. The proposal was to create an eight-screen cinema, and 80-bed hotel and six restaurants on the site.

Following the presentation, the following comments and issues arose:

- Legal and General already had a legal interest in the multi-storey car park and it was hoped to integrate this with the proposals for the site.
- The site was purchased in June 2010, and there has been an ongoing dialogue with Wiltshire Council regarding the options ever since.
- This proposal was based on deliverability and it was scheduled to open autumn 2013 subject to planning permission being granted.
- There were concerns regarding insufficient car parking spaces to cope with the scale of the development. The developer had consulted with the occupiers on this matter and was confident that the car parking provision would be sufficient.

iii. Proposals from Prorsus for the Bowyers site in Trowbridge

Angus Horner, Managing Director of Prorsus, outlined development proposals for the Bowyers site in Trowbridge. The proposal was to reinvigorate this site and open up access to the River Biss as a leisure development.

It was proposed that the development would consist of a Morrison's food store and petrol filling station, a multiplex cinema, coffee shops, a riverside walk, a family pub, a civic square and at least six restaurants.

Following the presentation, the following comments and issues arose:

- It was intended that the site would have 500 car parking spaces which would be free of charge.
- The development would create around 400 jobs, providing a mix of

	<p>opportunities and a range of career development options.</p> <ul style="list-style-type: none"> • There was concern about the current state of the River Biss, particularly with regards to litter. The developer proposed to clean-up the river and the surrounding area as part of its proposals, in order to make it more attractive. • Further information was available on the website www.innoxriverside.com <p>The Chairman thanked all of the presenters for their contributions and assured people that there would be further opportunities to comment when the planning applications were submitted.</p>
11.	<p><u>Trowbridge Community Campus</u></p> <p>Lucy Murray-Brown of Wiltshire Council’s Transformation Programme gave a presentation on proposals to develop a Community Campus in Trowbridge Community Area; a Community Campus being a building, or buildings, in a community area that would provide the services the local community needed in an accessible location.</p> <p>Local community involvement was critical to the success of the Campus project, and the aim was to reduce the long term financial, environmental and operational pressures on operating aging, low quality buildings.</p> <p>Community Campuses had potential to co-locate with partner and voluntary organisations, and core criteria to all campus buildings included a shared reception, community space, accessible IT provision, personal care facilities and catering facilities.</p> <p>The indicative sequence of events for the development of a Trowbridge Community Campus was as follows:</p> <ul style="list-style-type: none"> • January 2012 – April 2012: Further background work • April 2012 – December 2012: Consultation and design • January 2013 – July 2013: Planning process • July 2013 – December 2014: Construction period • Late 2014: Occupy new facility • Early 2015: Availability for community use. <p>In developing the Community Campuses, Wiltshire Council was testing the principles of community led management of local services.</p> <p>It was proposed that a Shadow Community Operations Board would be set up in order to, subject to the agreement of the Area Board, take on a key role in coordinating and leading the project.</p> <p>Following the presentation a number of comments and queries arose, as follows:</p>

- The facility would be financed through the Council's Capital Programme but would be subject to the agreement of Cabinet once the proposals had been fully developed.
- It was acknowledged that it would be ideal if the development of a Campus could run in parallel with the other proposed developments in the town, however the programme of campuses around the county had been drawn up based on need.
- The Council's Transformation Programme was a huge programme that related to all hubs and offices as well as the new campuses.
- Part of the savings to be made under this programme was in relation to the disposal of the Council's existing assets. Any such proposals to take over management of surplus assets would be considered on an individual basis.
- It was envisaged that a Campus would deliver as many local services as possible under one roof, with a single point of contact. The Council was encouraging local people and services to rethink how services were and could be delivered.

Decision

Trowbridge Area Board agreed:

- 1. To approve the proposals for the campus delivery**
- 2. To approve the draft Terms of Reference for the Shadow Community Operations Board**
- 3. To establish a Trowbridge Shadow Community Operations Board and invite expressions of interest for members**
- 4. To nominate Councillor Peter Fuller as the Area Board's representative on the Shadow Community Operations Board, and Councillor Helen Osborn as the deputy.**

The Area Board welcomed expressions of interest from people wishing to sit on the Shadow Community Operations Board. The deadline for submissions was Friday 21 October 2011; further information and application forms were available from:

<http://www.wiltshire.gov.uk/communityandliving/communitycampuses/trowbridgecommunitycampus.htm>

After the closing date, the Area Board would consider the nominations received and determine the membership for the Shadow Community Operations Board. It was anticipated that the membership would be decided by the Area Board at the next meeting.

12.

Elm Grove Play Area

Bill Parks, Head of Service – Local Highways and Streetscene Central, provided an update on Elm Grove Play Area in Trowbridge.

	<p>The play area was prone to flooding during wet periods and had also been a target for continued vandalism including arson.</p> <p>A safety inspection in September 2010 identified further vandalism and deterioration of the equipment and the decision was taken to close the play area and remove the equipment.</p> <p>The recent closure of another Council owned play area had resulted in some play equipment becoming available. A small amount of Section 106 funding had also been sourced which could cover the installation of this play equipment to Elm Grove.</p> <p><u>Decision</u> The Area Board:</p> <ul style="list-style-type: none"> i. Accepted the new pieces of recycled equipment ii. Agreed Section 106 funding should be used to install the new equipment and relocate the play area onto Elm Grove playing field iii. Requested that other play equipment should be relocated to Elm Grove should any be identified as being surplus.
13.	<p><u>Community Area Transport Group</u></p> <p>The Area Board considered proposals from the Community Area Transport Group for small-scale transport and highways improvement schemes in the Trowbridge Community Area.</p> <p><u>Decision</u> Trowbridge Area Board approved the following proposals made by the Community Area Transport Group:</p> <ul style="list-style-type: none"> i. To spend the sum of £6,000 to extend the pavement at Leap Gate bus stop. ii. To allocate £5,000 for match funding to town and parish councils for dropped kerbs. <p>The results of the recent traffic count at Bythesea Road would be reported to the Community Area Transport Group on 4 October and would be reported to the Area Board at its meeting in November.</p> <p><i>Action: It was agreed that an appropriate officer from the Highways team should be invited to the November meeting.</i></p>
14.	<p><u>Any Urgent Business and Forward Plan</u></p> <p>The Trowbridge Area Board Forward Plan was attached for information, providing details of provisional future agenda items.</p> <p>The Chairman thanked everyone for attending the meeting. The next meeting</p>

	would take place on Thursday 17 November 2011, 7.00pm at the Atrium in the Bradley Road offices.
15.	<u>Close</u>

Pub Watch Radio System – Notes for Area Board

Background and Funding

The Area Board provided a grant to Trowbridge Pub Watch (TPW) to purchase and set up a controlled radio system in the town centre licensed establishments.

TPW also received funding of £9,800 from the National Lottery towards the scheme.

TCAF provided £500 to support the project.

22 radios were purchased for £3,250

Line rental agreements were set up with O2.

Trowbridge Town Council administered the project on behalf of TPW

Issues

No agreement could be reached with the Shires Shopping Centre to provide a central control point for the scheme.

There were technical problems with the equipment.

As a result it was decided not to progress the system and to recover the funds from the suppliers.

Current Situation

Most of the money (£11,398.51) relating to the rental agreement was retained by TTC and never released to O2.

£374.70 charged in error by O2 is being returned.

£2,340 charged by O2 is being credited.

TWP agreed with TCAF to refund £350 and retain the lap top. TWP also agreed that TTC retain the lap top.

Given the balance on hand and the anticipated further credit it would be appropriate for TWP to refund the £5,000 provided by the Area Board in Full.

Lance Allan
Town Clerk

Trowbridge Area Board – Thursday 17 November 2011

ITEM 5(i)

Chairman's Announcements

11 to 19 Commissioning Strategy – Outcome of Consultation

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
- Educational attainment
(These were the top 2 commissioning priorities selected by young people)
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving integrated youth services.

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers.

An implementation group which includes Councillor representatives has been established.

Trowbridge Area Board – Thursday 17 November 2011

ITEM 5(ii)

Chairman's Announcement

Household Survey – “What matters to you”

The Council and its partners, Wiltshire Police, Wiltshire Wildlife Trust, Probation Service, Wiltshire Fire and Rescue and NHS Wiltshire are undertaking a large random survey to Wiltshire residents in order to understand local people's priorities and needs.

The survey called “What matters to you” will be going out to 20,000 Wiltshire households at random, some 3,000 from the Council's People's Voice panel, as well as a large list of email addresses made up of council contacts and commercial lists. Many of the residents in your community area can expect to receive or have received these through their doors or via email.

We are also making available a large supply of the surveys through reception points in main offices, leisure centres and libraries so that any adult resident aged 16+ can partake if they want to. Naturally the survey will be available through the council's own web site and that of our partners. Many local town and parish councils have also kindly offered to host the survey on their own websites.

Topics covered in the survey include:

- What it's like to live in the area
- Spending priorities
- Community safety issues
- The natural environment
- Healthy living

Please could you encourage local people to take part in the survey if they are asked. Copies of the survey are available at this meeting if anyone wishes to take one away and complete it.

There is also an on line version available as shown in the survey pack - www.wiltshire.gov.uk/whatmatterstoyou and this is the preferred method of completion as it costs the council nothing and saves postage.

Contact Officer:

Philip Morgan – Research Manager

Tel: 01225 713186

Email: Philip.morgan@wiltshire.gov.uk



Crime and Community Safety Briefing Paper Trowbridge Community Area Board 17th November 2011

1. Neighbourhood Policing

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: www.wiltshire.police.uk

Team News:

PCSO Chris McLoughlin has left to commence his training as a Police Constable. He has been replaced by PCSO Xanthe Knowles who joins us from Warminster NPT.

Mrs Joy Hillyer is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing policing matters in the Community Area. She can be contacted via Wiltshire Police Authority: ☎ 01380 734022 or

📄 <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Vision Wiltshire - New Operational Policing Model

On Tuesday 4 October the Force re-organised the way we do business across the county to make our policing service more efficient and effective, whilst staying local and accessible to the public.

Our purpose is to protect life, prevent crime, solve crime and disorder, investigate offences and bring offenders to justice.

Many things will not change. Neighbourhood Policing Teams will continue to patrol local areas and will remain at the heart of our policing style. Also, the 11 Inspector-led Sectors will stay as the bedrock of the Force's local policing structure, linking closely with local communities and partner agencies.

Response will now operate from four main Response Hubs – Chippenham, Trowbridge, Salisbury and Swindon. Police Officers will continue to work locally and maximise their time spent out of the station. A new Variable Shift Arrangement allows the Force to offer the best possible level of resources available on the streets at key times of activity, including Friday and Saturday nights.

In due course, Specialist Operations (dogs, armed response, roads policing) will operate across the county from Devizes Police Headquarters. Investigation, Intelligence and Contact Management will be even more flexible and dynamic in dealing with and tackling crime with the Force's new 'single organisation' approach to how we task, respond and deal with calls from the public.

We have also introduced new ways of working, making better use of technology such as Mobile Remote Working and Automatic Resource Location System. Achieving these changes means that our technology has to work even better for us. We've made changes to make this more effective, which in turn will allow us to be even

more agile in dealing with calls and enquiries, catching criminals and managing dangerous people.

The Force will work closer than ever with partners, to ensure that the services we provide the public are delivered in the most cost effective way. This includes sharing facilities or services where this will benefit our local communities, our budget or both.

Police Officers across the country are now able to resolve low level crime and anti-social behaviour issues in the community, rather than the court room. This 'local resolution' aims to put victims at the centre of the justice process and cuts time and paperwork preparing for court – but still seeks suitable punishment for offenders.

In designing and delivering all of this, we've listened to what the public have told us that they want most from their police service. In a public survey carried out by Wiltshire Police Authority between November 2010 and February this year, the Force asked the public for their opinions, in the light of the need to find £15 million in savings over a four year period to meet government spending cuts.

Wiltshire is one of the safest counties in the country and we aim for it to be the safest.

3. Performance

Performance continues to be good. There is a **6%** overall reduction in reported crime levels across the Community Area. Particularly pleasing are the significant **31%** and **9%** reductions in Dwelling Burglaries and Violence Against the Person and the increase in overall Detections to **32%**.

The table below provides further statistical information.

Table 1 – Reported Crime Figures

1st October 2009 – 30th September 2011

Trowbridge	Crime				Detections	
	October 2009 - September 2010	October 2010 - September 2011	Volume Change	% Change	October 2009 - September 2010	October 2010 - September 2011
Violence Against the Person	710	643	-67	-9%	45%	54%
Dwelling Burglary	188	130	-58	-31%	20%	26%
Criminal Damage	660	551	-109	-17%	11%	16%
Non Dwelling Burglary	165	174	9	5%	7%	5%
Theft from Motor Vehicle	192	168	-24	-13%	20%	2%
Theft of Motor Vehicle	67	69	2	3%	18%	26%
Total Crime	3109	2934	-175	-6%	30%	32%
Total ASB	2118	2364	246	12%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for Violent Crime in the previous 12 month period (Sept 2010 - Aug 2011) and better than peers for All Recorded Crime in the most recent three months (Jun - Aug 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
 ** Detections include both Sanction Detections and Local Resolution



David W Cullop
Sector Inspector

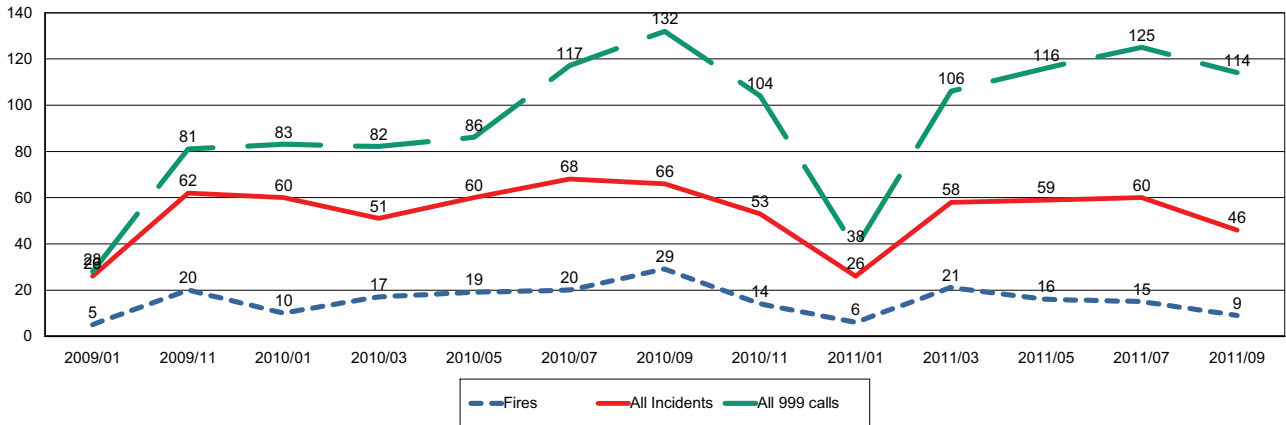
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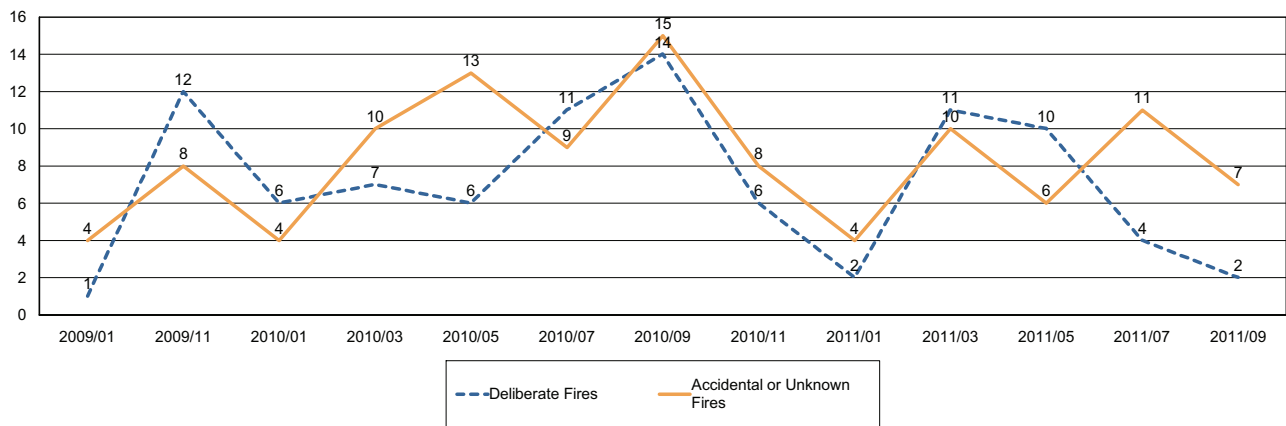
Report for Trowbridge Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including September 2011. It has been prepared by the Group Manager for the Board's area.

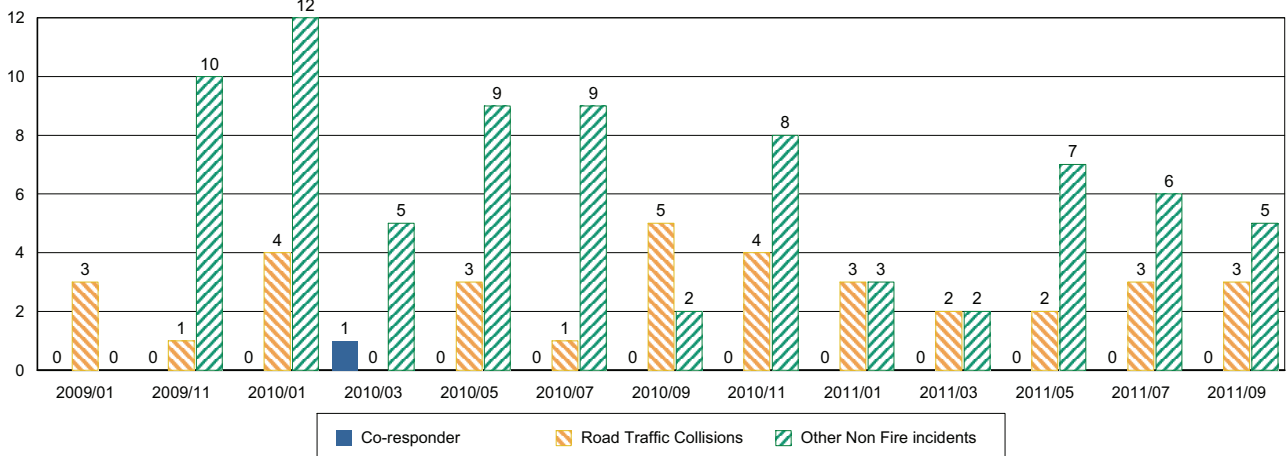
Incidents and Calls



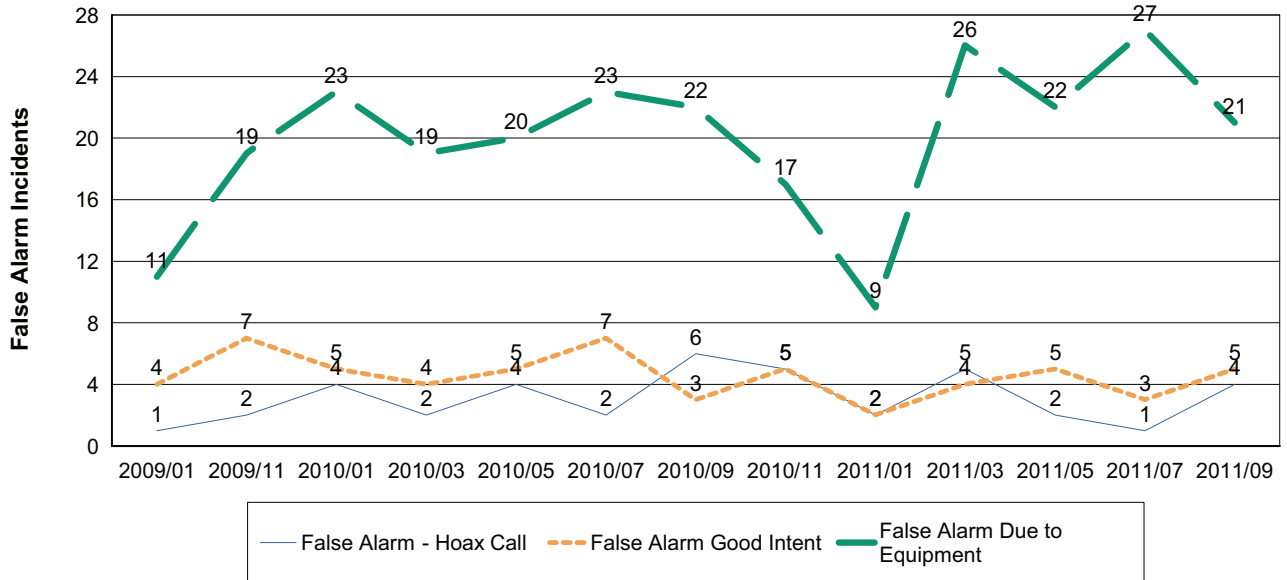
Fires by Cause



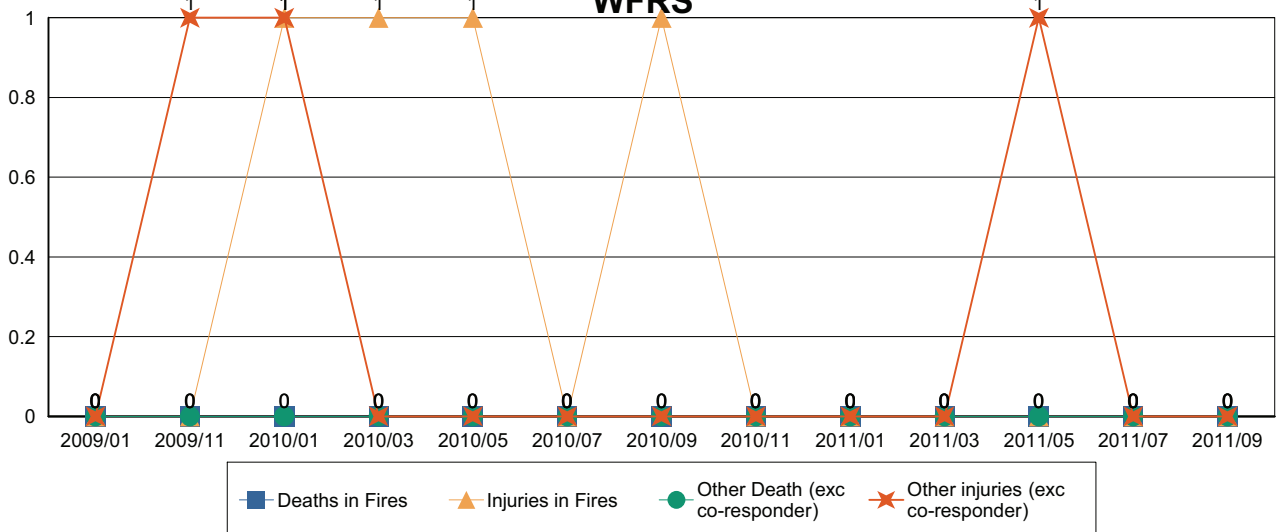
Non-Fire incidents attended by WFRS



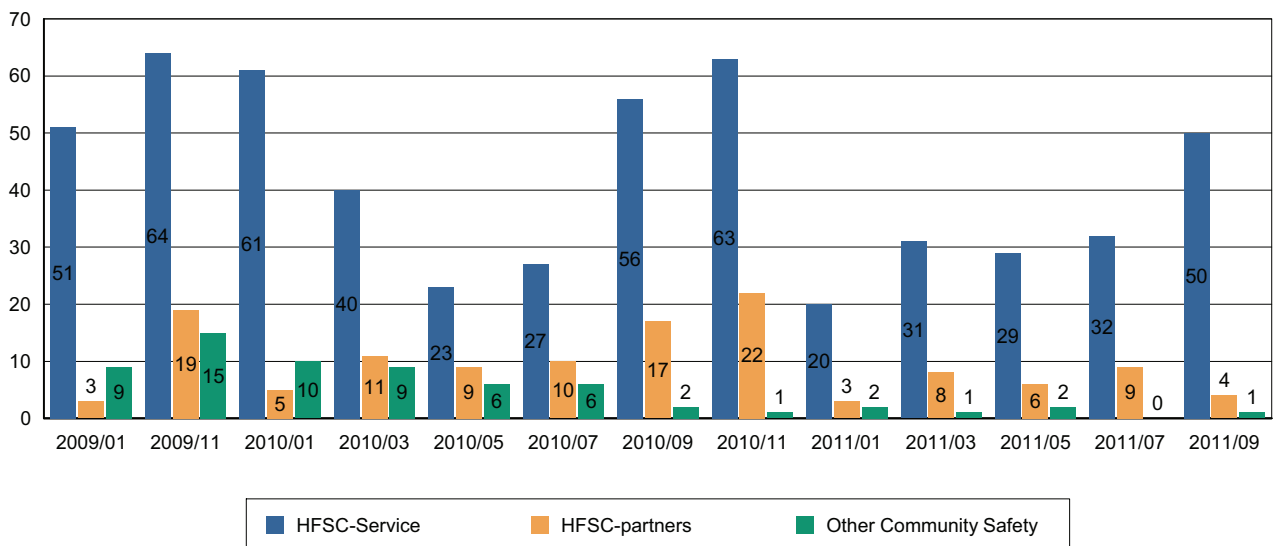
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



NHS Update – October 2011

Passport to your flu jab

Health professionals in Wiltshire are encouraging people to get their flu vaccination this autumn, with a special reminder to those particularly 'at risk' by way of a new 'Flu Vaccination Passport'. Flu is a highly infectious illness that spreads rapidly through the coughs and sneezes of people who are carrying the virus. If someone is at risk of complications from flu, it's really important they have their annual flu jab.

This year NHS Wiltshire, in partnership with Wiltshire GPs, is making it easy for people to remember to have their jab by providing a health 'Passport', available from GP surgeries. The Passport will help to act as a reminder for people with busy lives to call their GP and arrange to receive valuable protection against flu. Flu symptoms can hit quite suddenly and severely. They usually include fever, chills, headaches and aching muscles and are often accompanied by a cough and sore throat. Because flu is caused by a virus and not bacteria, antibiotics won't treat it.

Anyone can get flu, but it can be more serious for certain people, such as:

- people aged 65 or over
- people who have a serious medical condition
- pregnant women

Individual passports have been designed for each of these 'at risk' groups.

People in these groups are more vulnerable to the effects of seasonal flu (even if they are usually fit and healthy) and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia, which could result in a stay in hospital. Flu can also make existing medical conditions worse, so it's important people to take up the offer of a vaccination.

Useful information about flu:

Get the jab

The best time of the year to get a flu vaccination is now - the autumn. It's free and it's effective against the latest flu virus strains. Even if someone has already had a flu jab in previous years, they need another one this year to keep immunity up to date. The flu jab may only protect someone for a year, because the viruses that cause flu are always changing. This year's seasonal flu vaccination also includes a vaccine to protect against swine flu. See your GP about the flu jab if you're 65 or over, or if you have any of the following problems (however old you are):

- a serious heart complaint
- a chest complaint or breathing difficulties, including asthma, bronchitis and emphysema
- serious kidney disease
- diabetes
- lowered immunity due to disease or treatment such as steroid medication or cancer treatment
- if you have a problem with your spleen or you have had your spleen removed
- if you have ever had a stroke

Your GP may advise you to have a flu jab if you have serious liver disease, multiple sclerosis (MS) or some other diseases of the nervous system. If you think you may need a flu vaccination,

check with your GP, practice nurse or your local pharmacist. If a nurse visits you regularly, ask about getting your flu vaccination. Most GP surgeries arrange vaccination sessions in the autumn.

Pregnant women

Pregnant women at any stage of pregnancy should have the seasonal flu jab. That's because pregnant women are more prone to complications from flu that can cause serious illness for both mother and baby. If you are pregnant and catch flu, talk to your GP urgently as you may need treatment with antiviral medicine.

The pneumo jab

When you see your GP for a seasonal flu jab, ask whether you also need the 'pneumo jab' to protect you against some forms of pneumococcal infection. It's available free on the NHS to everyone aged 65 or over, and for younger people with some serious medical conditions.

Kids and carers

If you're the parent of a child (over the age of six months) who has a long-term condition such as a serious respiratory or neurological condition, they should have a flu jab. Speak to your GP about your child having a flu vaccination. Your child's condition may get worse if they catch flu. If you're the carer of an elderly or disabled person, make sure they've had their flu jab. As a carer, you could be eligible for a flu jab too. Ask your GP for advice, or go to Carers Direct for information about Flu jabs for carers.

How effective is it?

No vaccine is 100% effective, however, people who have had the flu jab are far less likely to get flu. If you do get flu despite having the jab, it will probably be milder than if you haven't been vaccinated. The flu jab doesn't cause flu as it doesn't contain live viruses. However, you may experience side effects after having the jab, such as a temperature and aching muscles for a couple of days afterwards. Your arm may feel sore at the site where you were injected. More severe reactions are rare.

The flu vaccine only protects against flu, but not other illnesses caused by other viruses, such as the common cold.

Speak to your GP, practice nurse or pharmacist if you have any further questions.

NHS Update – November 2011

On behalf of NHS Wiltshire, the Stroke Association is holding a Focus on Stroke event on **Wednesday 2nd November at the Sports Club, London Road, Devizes. Starting at 10am**, the event will include presentations from health and social care, and the voluntary sector. It is also an opportunity for those who have had a stroke and their carers to contribute to the development of stroke care in Wiltshire.

As part of the stroke awareness campaign, NHS Wiltshire's message is for people to maintain a healthy lifestyle, understand the risks, and improve awareness of what to do if a stroke is suspected. So people are encouraged to:

- Learn about the warning signs of a stroke and how to take action.
- Know their personal risk factors for blood pressure, diabetes, and cholesterol – your GP can help you understand these.
- Be physically active and exercise regularly.
- Avoid unhealthy weight gain by keeping to a healthy diet.
- Drink alcohol sensibly.
- If you smoke, seek help to stop now, and avoid breathing in other people's smoke.

As a vital way to help identify whether someone has had a stroke, NHS Wiltshire actively promotes the FAST message. FAST is the acronym to help assess three symptoms:

Facial weakness – can the person smile? Has their mouth or eye dropped?

Arm weakness – can they raise both arms?

Speech problems – can you understand what they are saying? Are they speaking clearly?

Time to call 999

A stroke is a 'brain attack'. It happens when the blood supply to a part of the brain is disturbed or cut off, damaging brain cells and affecting body functions such as the control of limb movement. Studies show that if the patient is treated immediately the risk of long-term damage is reduced, which is why FAST is so important in spotting the signs.

It's also important for people who have had a stroke to engage in exercise, because a stroke often results in reduced strength, mobility and fitness. Strokes also affect moods and can cause social isolation. NHS Wiltshire is therefore working with Wiltshire Council to introduce exercise classes for stroke survivors at leisure centres across the county.

Exercise professionals have received stroke training to run exercise after stroke classes and gym based sessions. The pilot programme is underway at Castle Place Leisure Centre, Trowbridge, and further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Don't forget your flu jab

Flu is a highly infectious illness that spreads rapidly through the coughs and sneezes of people who are carrying the virus. If someone is at risk of complications from flu, it's really important they have their annual flu jab.

Anyone can get flu, but it can be more serious for certain people, such as:

- people aged 65 or over
- people who have a serious medical condition
- pregnant women

People in these groups are more vulnerable to the effects of seasonal flu (even if they are usually fit and healthy) and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia, which could result in a stay in hospital. Flu can also make existing medical conditions worse, so it's important people to take up the offer of a vaccination.

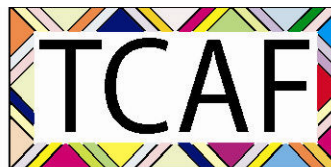
The best time of the year to get a flu vaccination is now - the autumn. It's free and it's effective against the latest flu virus strains. Even if someone has already had a flu jab in previous years, they need another one this year to keep immunity up to date. The flu jab may only protect someone for a year, because the viruses that cause flu are always changing. This year's seasonal flu vaccination also includes a vaccine to protect against swine flu. See your GP about the flu jab if you're 65 or over, or if you have any of the following problems (however old you are):

- a serious heart complaint
- a chest complaint or breathing difficulties, including asthma, bronchitis and emphysema
- serious kidney disease
- diabetes
- lowered immunity due to disease or treatment such as steroid medication or cancer treatment
- if you have a problem with your spleen or you have had your spleen removed
- if you have ever had a stroke

It's also important to get your flu jab if you are pregnant. Your GP may advise you to have a flu jab if you have serious liver disease, multiple sclerosis (MS) or some other diseases of the nervous system. If you think you may need a flu vaccination, check with your GP, practice nurse or your local pharmacist. If a nurse visits you regularly, ask about getting your flu vaccination. Most GP surgeries arrange vaccination sessions in the autumn.

If you have any questions at all, please ask your GP.

Trowbridge Community Area Future
 10/12 Fore Street, Trowbridge, Wiltshire BA14 8HA
 Tel. 01225 765072 Email tcaf@trowbridge.gov.uk
www.trowbridge.gov.uk



We're making a difference

Report to Trowbridge Area Board 17th November 2011.

1. The Steering Group Meeting.

- The Community Area Plan has been published and was officially launched at the TCAF AGM on 12th September. Copies are available from TCAF at 10/12 Fore Street, Trowbridge, 01225 765072 or via the website: www.tcaf.org.uk
- We intend to promote the Plan to the public and publicise the work which TCAF does with the intention of attracting new volunteers to reinvigorate the Partnership and its Theme Groups.
- The Steering Group has submitted an expression of interest form to the Area Board for a place on the Shadow Board for the Community Campus.
- An interim report has been submitted to Andrew Jack highlighting TCAF's progress against the agreed Workplan for 2011/2012. A request for additional funding has been submitted to provide the budgeted hours to deliver the Workplan and to support an administrator for a few hours per week, allowing the Project Officers to focus on current projects and strategic matters. We have advertised for voluntary assistance in a number of places with little success at present.

2. Economy and Transport.

- Doug Ross has volunteered to replace Bob Brice (who is to become the Champion for Sports and Outdoor Leisure) as the Economy and Transport Champion and is working on the updating of the Sites with Development Potential schedule and the Empty Shops and Offices schedule.
- TCAF officers have attended presentations by developers in order to keep up to date on current proposals. The Planning Application for the redevelopment of the former Bowyers site has now been received and the Planning Application for the former Tesco site is expected in mid November. Both developers have held public meetings which were well attended with good public participation.

3. BA14 Culture.

- It is with great sadness that we report the death of Mary Stacey, our Arts Champion who has, in recent years, done so much to develop the Arts in our area, after more than 20 years as a District and Town Councillor where she served as Chairman of West Wiltshire District Council and twice as Chairman/Mayor of Trowbridge Town Council.
- BA14 Culture is supporting the development of the Trowbridge Arts Festival in 2012. This is being headed by Trowbridge Town Councillor Andrew Bryant who has formed a committee and preparations are well under way.
- BA14 Culture has also submitted an expression of interest form to the Area Board for a place on the Shadow Board for the Community Campus. This is to ensure that there is a voice for The Arts, Heritage and Culture for the new campus

- BA14 Culture has been heavily involved in the campaign to Save the Arc Theatre, speaking directly with the Governors, the Arc Advisory Board as well as Di Dale and Bev Flannigan at the Arc. BA14 Culture has presented a number of options to the Wiltshire College and have sought a commitment of funding from the Area Board, Town Council and Wiltshire Council. Decisions are pending and the consultation period ends on November 12th.

4. Sport and Active Leisure.

- Bob Brice will convene a meeting of this group when it is felt that action is required. He is TCAF's representative on the Trowbridge Outdoor Sports Pitches Group which Jeff Osborne chairs.

5. Local Environment Awareness Forum.

- This group has decided to concentrate its efforts on countryside, green areas within the town and villages, trees and wildlife habitats, improvements to derelict areas and the improvement and development of cycle ways and footpaths.
- Our next meeting is to be held on Wednesday 12th January 2012 at Stallards Pub starting at 7pm where we will be discussing local environmental issues. Newcomers are welcome to attend.
- The group is making progress with an Incredible Edible project promoting growing your own food. This is linked in with a wider project being run by Wiltshire Wildlife Trust whereby Community Orchards and Community allotments can be funded on Housing Association land throughout Wiltshire. The group is looking into organising a Trowbridge Apple Day to be held September 2012.

6. Education.

- No meetings have been held since the last Board meeting.

7. Health and Social Care.

- A representative from this group attended the Annual Members meeting of the Swindon Great Western Hospital.
- The group is keeping updated about the changes in commissioning to 'Any Qualified Provider' the government initiative aiming at extending patient choice of Secondary Care.
- The group is awaiting the JSA data due to be published shortly in order to identify a key project it can support and develop.
- The group is keen to engage health professionals and are looking to meet at Trowbridge Hospital in order to make their meetings more accessible to key staff there.
- The group is seeking volunteer support in minute taking.

8. Safer Trowbridge.

- The Wiltshire Police force (WP) is streamlining the Neighbourhood Tasking Group meetings process and is now looking to have one for the urban part of Trowbridge and one for the rural part which will continue to link with Parishes.
- Bluez 'n' Zuz discos remain very popular, with around 200 youngsters regularly attending, thanks to the current location at the nightclub Moo Moo. These discos are held on the 3rd Friday of every month.
- A new youth shelter has been officially opened at the Mountain Bike Track on Studley Green.
- A Task & Finish Group is to be set up to look into next summer's provision for young people in the Trowbridge Community Area and the funding needed to support it.

TCAF is the Community Partnership whose aim is to improve the quality of life and wellbeing of all people in the Trowbridge Community Area.

- TCAF is to promote the use of the new 101 number through a half page advert in the Trowbridge Magazine.
- A Safer Trowbridge logo has been developed and signage is to be created to highlight the work of the group in the community area.
- Wiltshire Fire and Rescue continues to keep us informed with regular issues of “Partnership Matters” and copies of their reports to the Area Board.
- Wiltshire Fire and Rescue’s website is informative and helpful. Please see www.wiltshirefire.gov.uk
- Crime information obtained from www.wiltshire.police.uk shows: -

	<u>June</u>	<u>July</u>
○ Burglary	13	20
○ ASB	167	200
○ Robbery	0	1
○ Vehicle	19	26
○ Violent	45	45
○ Other	<u>118</u>	<u>118</u>
○ Totals	<u>362</u>	<u>410</u>

9. Parish Councils Liaison Group.

- Hilperton Parish Council has real safety concerns with the way some drivers are speeding on the (old) Devizes Road and in particular driving around the mini-roundabout opposite to the Barrett’s residential development on the wrong side of the roundabout when travelling in a westerly direction. While it is accepted that all signage for the 20mph speed limit is correctly in place some drivers continue to drive dangerously. This matter will be taken to the next meeting of the Community Area Transport Group (CATG) and a workable solution needs to be found.
- BANES proposal to impose an 18 tonne weight limit on Cleveland Bridge in Bath under an Experimental Order, not requiring full consultation with neighbouring Authorities, which will last for 18 months and is expected to become operational from February or March 2012 will mean that a large number of Heavy Goods Vehicles (HGVs) will be diverted from the A36 and some are likely to go through our local villages. The Secretary has written to Cllr. Tonge (Cabinet Member for Highways) stating that WC must take some action, a “Do Nothing” approach is not acceptable, and proposing 2 possible approaches: -
 - Seek a Judicial Review to examine the process adopted by BANES in approving the Experimental Order
 - Adopt “safeguarding measures” for the villages by imposing weight restrictions on the roads through the villages likely to be affected, such that the diverted HGVs will be prohibited from using them.
- The PCLG resolved to support the campaign to keep the Arc Theatre open as a professional theatre and is to write to Wiltshire College objecting to the closure of the Arc Theatre as a professional theatre.
- The 2 main priorities of the Rural Neighbourhood Policing Team, as determined by the NPT Tasking Group, are: -
 - Towpath House, Hilperton – Unacceptable behaviour.
 - Trowbridge Town Football Club – Criminal Damage.
- Kendrick Jackson was appointed as the PCLG’s representative on the Trowbridge Community Area Shadow Community Operations Board.

10. Trowbridge Neighbourhoods Partnership.

- Further dropped curbs are to be installed on St Thomas’s Road and new ones created on College Road and the Longfield Estate.

TCAF is the Community Partnership whose aim is to improve the quality of life and wellbeing of all people in the Trowbridge Community Area.

- Landscape work: Good progress has been made replacing summer planting with winter planting.
- Trowbridge enjoyed great success in the South West in Bloom competition with an overall Gold Award and a further 20 Royal Horticultural Society community awards
- The group has voted to move from Neighbour Policing Team having a separate Tasking group to having two larger Tasking Groups one for Trowbridge and another for the Rural Area thus enabling better efficiency of police time and making it more achievable to have key people available to attend these meetings. Police Officers and/or PCSOs will continue to attend residents meetings to ensure priorities for each area are still known and responded to.
- There was a successful focus on 'boy racers' in car parks resulting in a number of fixed penalty notices, warnings for not wearing seat belts, defect notices and one vehicle being impounded for not being insured.
- There are currently two PCSO's on statutory maternity leave. These positions will remain vacant.
- Recruitment of Special Constables has been successful and will be ongoing.
- Beech Grove park is to be developed with £16,000 of S106 funding.
- NARA is to begin a Lorry Watch scheme, the aim of which is to reduce the number of Heavy Goods Vehicles over 17 tonnes travelling through Newtown, ultimately eliminating all such vehicles except where they are delivering their loads in Newtown. Volunteers are needed for this scheme.
- Some notable future events: -
 - Christmas Lights Switch on Event - Saturday 26/11/2011
 - Older People's Sunday Events – 6th November & 11th December 2011.

Update for Trowbridge Area Board

Update from	Trowbridge Town Council
Date of Area Board Meeting	Thursday 17 November 2011
Headlines	

- The new Civic Centre will be officially opened on Saturday 10th December by the Mayor at 10am. Doors open to the public for tours of the building and a Christmas Craft Fayre at 11am, everyone welcome. There will also be a preview day on Friday 9th December for Businesses and potential customers.
-
- The Town Council offices and the Trowbridge Information Centre will move into the Civic Centre on Monday 3rd December. Our new contact details will be:
Trowbridge Town Council, The Civic Centre, St Stephen's Place, Trowbridge, Wilts, BA14 8AH
01225 765072.
info@trowbridge.gov.uk
www.trowbridge.gov.uk
-
- The Town Council continues to have concerns about the way in which the new Wiltshire Council Street Trading Policy will be implemented.
-
- The Town Council agrees with the concerns expressed by the Scrutiny Task Group that the development of Youth Advisory Groups could duplicate the excellent work already done by CAYPIGS.
-
- The Council notes the information on car parking income which shows that despite increases in April of up to 175% and the introduction of charges in some spaces which were previously free, the income from car-parking to Wiltshire Council has fallen in the period May to Sept incl. in Trowbridge by over 11%
-
- Neighbourhood Planning and the Community Infrastructure Levy. The Town Council has welcomed the introduction of these measures by the government, which will give local communities much greater opportunities to influence the way in which their areas develop and services are provided. The Town Council is concerned though, that Community Governance reviews need to be undertaken before Neighbourhood plans and the distribution of the CIL to ensure that the appropriate parish and town council takes responsibility for the plan or delivery of services to the area.

Projects

- No consultation has been received from B&NES regarding their proposed HGV ban on Cleveland Bridge.
-
- The Town Council has expressed its overwhelming support for the suggestion that the new parliamentary constituency should be named Trowbridge.

Update for Trowbridge Area Board

-
- The Town Council has agreed to increase their grant to TCAF for this year and 2012/13.
-
- The Town Council has received a copy of the planning application for the Innox Riverside site and is hoping to receive a copy of the application for the proposed St Stephens place leisure development by the end of the month so that consideration can be given by the Town Development Committee.

Future Events/Dates for the diary

- The Christmas Lights Switch on takes place on Saturday 26th November, followed by a Shopper's Carol Service in St James at 18:30.
-
- The Museum's Dickensian Christmas runs from Saturday 3rd December.
-

Report to	Trowbridge Area Board
Date of Meeting	17 November 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 1 application seeking Community Area Grant Funding

1. The Amber Foundation – to run a conservation training project for unemployed homeless young people - £4,400 requested

Total Amount requested = £4,400

1. Background

- 1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3 Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board
- 1.4 Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.5 The 2011/2012 funding criteria and application forms, which have been used for this tranche of funding, are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.
- 1.6 Trowbridge Area Board has been allocated a 2011/2012 budget of £77,781 for community area grants, community partnership core funding and councillor led initiatives. £3,665 has been carried forward from 2010/11 giving a total of £81,446. TCAF has been awarded £15,556 for 2011/12 and 5 x Community Area Grants totalling £12,463 have been allocated so far in 2011/12:
- Trowbridge Wanderers Youth Football Club – £5,000 to refurbish shower facilities
 - Alzheimers Support – £4,500 to fund the creation of a Dementia Hub in Trowbridge
 - Trowbridge & District Youth Band – £990 to work with children attending Studley Green Primary School to get involved in music making
 - SPLASH - £1,742 to run a cultural dance project for young people at the Arc Theatre, Trowbridge
 - Monday - Wednesday Club - £231 to develop the physical skills of elderly people through the purchase of curling equipment

This gives a current remaining total of £53,427 available to allocate

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2011/12• Trowbridge Community Area Plan• Local Agreement for Wiltshire
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Trowbridge Area Board.
- 4.2. If grants are awarded in line with officer recommendations the Area Board will have up to £49,027 to allocate for the rest of the financial year.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations” where appropriate.

8. Officer Recommendations

The full application is available at www.wiltshire.gov.uk/areaboards

Applicant 8.1	Project summary	Funding requested
The Amber Foundation	A conservation volunteering & training project with British Trust Conservation Volunteers for unemployed homeless young people.	£4,400

- 8.1.1 The applicant meets the grant criteria 2011/12
- 8.1.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 1 Economy, including Tourism & Employment; Theme 6 Environment inc Countryside & Land based issues; Theme 7 Education & Lifelong Learning
- 8.1.3 The application demonstrates links to the Local Agreement for Wiltshire ambitions “Protecting the Environment” and “Building Resilient Communities”
- 8.1.4 The applicant has applied for £5,000 funding towards the project from other sources
- 8.1.5 **It is recommended that a grant of £4,400 is approved on condition that the match funding applied for is awarded.**

Appendices:	Appendix 1 Grant applications
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Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	The Amber Foundation		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Amber Community Rangers		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is to pilot a year long conservation volunteering & training project with British Trust Conservation Volunteers, for unemployed homeless young people. They will work on practical projects such as hedge laying, woodland & wetland management on sites local to Trowbridge e.g. Biss Meadow. The aim is to improve the lives of these young people by teaching them practical skills in environmental conservation and giving them the chance to gain certificates and qualifications in this area to enhance their own prospects and employability, whilst improving green spaces for the community.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Trowbridge & surrounding area, including Biss Meadow County Park & Kennet and Avon canal.
When will your project take place?	1 day per week from Dec 2011- Dec 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	We have run taster sessions with BTCV. There was good feedback from staff and volunteers and scope to develop the project to provide a regular positive opportunity and the chance to upskill and provide practical qualifications for young people at risk of social exclusion. Involvement with BTCV would also allow Amber to offer a broader range of development opportunities by utilising expertise outside of its own organisation and show young people natural environments on their own doorstep. This is especially relevant to those from inner city areas. Friends of Biss Meadow Country Park have also approached BTCV as they are keen to involve young people from Trowbridge in their work to manage Biss Meadow for Wildlife and the community. This project would be an excellent way to engage with young people and support them to make a positive impact on their own community at this and other public green spaces in the area whilst raising the profile of Amber within the locality.
How many people will benefit from your project?	40
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	page 2 setting the scene. sections 1,3,6,7.
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will use the evidence from this pilot project to apply to other funders and explore a number of funding avenues including education

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Recorded numbers of young people gaining qualifications. Feedback from Amber staff and residents showing how the project has enhanced young people's lives and contributed towards their personal goals. Recorded numbers for days spent working on public green spaces. Before and after photographs to show improvements and testimonials from local residents and groups using the spaces.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes Date Aug 2011 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Community Foundation Wilts & Swin	£5000	

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: April	Year: 2011
A - Total income:	£3,535,561	
B - Minus total expenditure:	£2,088,217	
Surplus/deficit for year: (A minus B)	£1,447,344	
Free reserves currently held:	£292,000	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
40 days delivered by BTCV	£9,000	Own fundraising/reserves		£
Coppicing training course	£80			£
Tree ID training course	£80	Parish/town council		£
Scrub clearing course	£80			£
Tool care and maintenance course	£80	Trusts/foundations		£
Hedge Laying course	£80	Community Foundation Wilts & Swin	p	£5,000
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£9,400	Total Project Income		£5,000

Total project income B	£5,000
Total project expenditure A	£9,400
Project shortfall A – B	£4,400
Grant sought from Wiltshire Council Area Board	£4,400
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 03/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Report to	Trowbridge Area Board
Date of Meeting	17 November 2011
Title of Report	Section 106 Agreements 2004 to date for Trowbridge Community Area

Purpose of Report

To provide the Area Board with an update on the last 7 years of Section 106 agreements in the Trowbridge Community Area.

The report details the following:

1. What is a Section 106 agreement and how are they agreed
2. Summary of money received, money spent and money outstanding
3. How to access funding if there is funding available

1. Background

- 1.1. A request was made by Trowbridge Area Board for an update on the money secured through Section 106 agreements in the Trowbridge Community Area over the last 7 years.
- 1.2. An exercise is currently being carried out to capture all Section 106 agreements in Wiltshire. A Scrutiny Task Group was set up to help monitor the progress made on this work so that the same information can be given to every Area Board. This report provides all the details captured in the Trowbridge Community Area Board.

2. Main Considerations

2.1. What is a Section 106 Agreement?

- 2.1.1. The definition of a Section 106 Agreement is :

“Section 106 (S106 of the Town and Country Planning Act 1990) allows a local planning authority (LPA) to enter into a legally-binding agreement or planning obligation with a landowner in association with the granting of planning permission. The obligation is termed a Section 106 Agreement.

- 2.1.2. These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They are increasingly used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing”.
- 2.1.3. The Council needs to have robust mechanisms in place to secure funding from developers towards the cost of infrastructure. These mechanisms must be supported by a comprehensive infrastructure planning evidence base, which shows what infrastructure is needed, how much it costs, how it will be funded, and when and how it will be delivered. Presently, the Council uses Section 106 agreements to negotiate developer contributions towards infrastructure from each separate development.
- 2.1.4. The Council will examine each development proposal for its need to contribute to the community infrastructure requirements and negotiate to secure planning obligations or by means of other appropriate methods to secure the requirements identified. These contributions are in accordance with the relevant Local Plan policy. For the Western Area, the West Wiltshire District Plan - Policy : I1– Implementation, is the relevant policy for securing contributions. However, since the publication of the Leisure & Recreation Development Plan Document in March 2009, several District Plan Policies (R numbers were deleted) and largely replaced by Policies LP1-LP5, and OS1-OS2 (all of which are

listed in the Leisure & Recreation DPD). In addition to this, the West Wilts area has an adopted SPG covering Open space provision for new housing) published in Aug 2004).

- 2.1.5. It is unlawful for the Council to spend Section 106 money on anything which is not in accordance with how it is set out in the specific agreement.
- 2.1.6. Within each agreement there are trigger points for when the money/contribution has to be paid to the beneficiary Services. These triggers are often different for each development and are negotiated with the applicants before the agreements are signed. Examples of trigger points could include “payment on completion of the 10th house”, “payment prior to first occupation”, “payment on commencement of development”.
- 2.1.7. These trigger points are recorded by the s106 Monitoring Officer and actively monitored by the beneficiary services

2.2. Future policy

The latest Government legislation makes it clear that it intends to revise the current system with the introduction of Community Infrastructure Levy (CIL). This will be a new charge based on the principle of providing infrastructure to support development. In other words, it is a system of pooled contributions that can be spent on infrastructure across a wider area, whereas Section 106 contributions will in future be limited to site specific infrastructure and affordable housing. In time, the current use of Section 106 agreements to collect pooled contributions will be limited because CIL is the Government’s preferred mechanism in this regard. Last communication stated CIL will be mandatory as from April 2014.

3. **Section 106 Agreements in the Trowbridge Community Area**

- 3.1 Appendix 1 sets out all of the Section 106 Agreements in the Trowbridge Community Area secured in the last 7 years.
- 3.2 The table shows all of the agreements which have secured financial obligations along with the details of where the funding has been sought, how much has been negotiated for each beneficiary area and whether we have received money.
- 3.3 The ‘total received’ column on the appendix shows all the contributions that have been received by the Council. This money may have already been spent on the allocated projects as specified in the Section 106 agreement.
- 3.4 The update position/comment shows some more details about the current situation. Members will note that there are a large amount of

agreements where the money is not due yet because trigger points have not been reached or the work has not commenced.

4 Financial update

- 4.1 In total £8,971,750.37 has been secured via a Section 106 legal agreement since 2004. Of this amount, £2,333,372.62 has already been received by the Council, leaving £6,638,377.75 outstanding.
- 4.2 Of the £6,638,377.62, £6,400,169.75 is not yet due to be paid due to the development not having been commenced or the appropriate trigger points being reached.
- 4.3 Trigger points have, however, been reached on a number of these developments and the Council has contacted, or is in the process of contacting the developers concerned. The following section sets out the developments concerned and the action being taken.

Highways

£24,500 – 04/00095 Land at Blue Hills - Highways contacted developer for payment

£40,000 – 04/01063 Land East Southview Farm – first trigger request sent to developer

£15,000 – 05/00807 Land rear 95 – 133 Frome Road - Contribution due - Highways requested Section 106 Officer to invoice. Section 106 Officer to invoice week commencing 07/11/2011

Education

£67,500 – 04/01063 Land East Southview Farm – first trigger requests for payment sent by Education on 18/7/2011 & 23/8/2011. Section 106 Officer due to chase week commencing 07/11/2011

£41,787 – 05/00807 Land rear 95 – 133 Frome Road – Contribution fell due in September. Education requested Section 106 Officer to invoice. Section 106 Officer to invoice week commencing 07/11/2011

Land Adoptions

£9,734 – 05/00807 95 – 133 Frome Road – S106 officer to invoice w/c 7/11/2011

£16,687 – 07/01911 Former Bottling Plant – S106 officer to invoice w/c 7/11/2011

£4,000 – 08/01990 9A Frome Road – S106 officer to invoice w/c 7/11/2011

£4,000 – 09/03751 9A Frome Road - S106 officer to invoice w/c 7/11/2011

Recycling / Waste

£5,000 – 04/02105 Green Lane East Trowbridge

Other

£10,000 – 07/02106 Land East Acheson & Meridian Business Park
- Yarnbrook Pumping Station Works

5 Access to funding

- 5.1 All Section 106 Agreements specifies how the financial contributions should be spent.

Funding for Affordable Housing for example is ring fenced for the provision of affordable homes to meet demonstrable need.

- 5.2 The standard policy S106 term for education payments allows 10 years from receipt in which the funds may be spent. This allows the Authority to combine contributions received in localities and designated school areas to plan and create a budget for a larger capital project to expand / enhance provision at a school/s, rather than adopting a piecemeal approach where individual sums received are relatively small.

- 5.3 The majority of highways contributions are very specific and funding is allocated to particular projects. In some cases, contributions are secured towards outcomes where the project(s) are less well defined, and which offer the Council some limited discretion over how the contribution may be spent. These are normally in towns where overarching transport strategies already exist and it is intended to involve the Community Area Transport Groups (CATG) in helping to decide priorities.

- 5.4 The Land Adoptions team, who are responsible for the allocation of Section 106 money obtained specifically for public open space, are in the process of contacting all Town and Parish Councils to notify them of any unspent money. Any enquiries relating to this should be sent to landadoptions@wiltshire.gov.uk or contact Stuart Harper from the Land Adoptions team on 01380 734682. Funding secured via a commuted sum where Wiltshire Council has adopted the land is fed into the budgets for ongoing maintenance of sites. This money is not available to Parish Councils.

Background documents used in the preparation of this report	
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6 Environmental & Community Implications

- 6.1 There are no Environmental and Community Implications

7 Financial Implications

- 7.1 Section 106 money must be spent in line with Section 106

Agreement and cannot be used for other projects not related to the development.

8 Legal Implications

8.1 There are no specific Legal implications related to this report.

9 HR Implications

9.1 There are no specific HR implications related to this report.

10 Equality and Inclusion Implications

10.1 There are no specific Equality and Inclusion implications.

11 Officer Recommendations

11.1 There are no officer recommendations.

Appendices	Appendix 1 – Summary of Section 106 Agreements in the Trowbridge Community Area.
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Sally Canter, Head of Administration and Technical Support Telephone: 01249 706630 email: sally.canter@wiltshire.gov.uk
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Appendix 1															
Application No	Description of development	Site Address	Parish	Date of Agreement	Open Space Requirement	Open Space Amount Received	Education Due Requirements	Education Amount Received	Affordable Housing Requirement	Affordable Housing Amount Received	Public Art Requirement	Public Art Amount Received	Highways Requirement	Highways Amount Received	Waste & Recycling Requirement
1 03/01361/FUL	Residential development and associated siteworks, together with demolition of hatchery buildings - 40 units of residential accommodation	Former Hatcheries Marsh Road Hilperton Trowbridge	Hilperton	16/02/04	£55,199.63	£55,199.63	£40,000.00	£44,663.00			£5,000.00	£100.00			£10,000.00
2 03/01730/FUL	Residential development comprising 187 dwellings with all related works. e	Halfway Cottage Hilperton Road Trowbridge	Trowbridge	22/03/06	£201,683.00		£423,555.00	£427,496.00					£116,127.00	£137,343.56	
3 04/00095/OUT	Residential development involving demolition of existing house and associated roads footpaths and open space	Land At Blue Hills Devizes Road Hilperton Wiltshire	Hilperton	09/07/09							£12,000.00	£12,000.00	£24,500.00	£0.00	
4 04/01063/OUT	Outline application for residential development, recycling mini bank, open space, equipped childrens play area, provision of landscaped flood protection area and associated infrastructure	Land East Of Southview Farm Drynham Road Trowbridge Wiltshire	Trowbridge	24/05/06	£450,000.00	£0.00	£202,500.00	£0.00					£115,000.00		
5 04/01274/OUT	One detached cottage and two semi detached cottages	24 Church Street, Southwick, Trowbridge	Southwick	26/06/07					£16,617.00	£0.00					
6 04/01306/FUL	Refurbishment and floor uses of Castle Place Shopping Centre and car park, including entrance from people's park and redevelopment of former Tesco's site to provide 5,313sq m (Class A1), 909sq m (Class A3) and 980sq m (Class D2) floorspace with 171 parking spaces	Castle Place Shopping Centre And Former Tesco Site St Stephens Place Trowbridge Wiltshire	Trowbridge	04/02/05							£10,000.00	£0.00			
7 04/01389/FUL	Construction of Hilperton relief road	Land South Of Hilperton Marsh Middle Lane Hilperton Wiltshire	Hilperton	21/08/06									£45,000.00	£50,895.00	
8 04/01872/FUL	Erection of 5 dwellings	Land Rear Of 306 And 307 Marsh Road Hilperton Wiltshire	Hilperton	04/07/05											
9 04/02105/OUT	Outline planning application for mixed use residential development consisting of 650 dwellings	Land adj Scrap Yard, Green Lane, Trowbridge	Trowbridge	01/12/10	£412,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£84,000.00	£0.00	£78,133.46	£66,838.46	£5,000.00
10 04/02346/FUL	Variation of Condition 8 of planning application 02/00681/FUL	Land West Of West Ashton Road Trowbridge Wiltshire	Trowbridge	28/09/04			£84,000.00	£92,867.00							
11 05/00064/FUL	Variation of condition no. 2 attached to outline planning permission 01/01611/OUT	Land Adjoining Canal The Slipway Staverton Wiltshire	Trowbridge	07/11/05											
12 05/00554/OUT	Residential development and associated roads, cycleway and open space	Land Rear Of The Grange Ashton Road Hilperton	Trowbridge	09/04/08					£118,140.00	£0.00	£12,000.00	£6,000.00	£24,500.00	£24,500.00	
13 05/00807/FUL	Demolition of two existing dwellings to allow for the erection of sixteen dwellings with associated access, parking, landscaping and other works	Land rear of 95 - 133 Frome Road Trowbridge	Trowbridge	04/04/07	£9,734.35	£0.00	£41,787.00	£0.00					£15,000.00	£0.00	
14 05/00821/FUL	Redevelopment of rugby club to provide 90 dwellings, garaging, pump station, open space, new access and landscaping	Trowbridge Rugby Football Club Green Lane Trowbridge Wiltshire BA14 7DH	Trowbridge	23/07/10	£27,780.99	£0.00	£226,317.00	£0.00	£0.00	£0.00			£270,000.00	£0.00	
15 05/00867/FUL	Erection of 18 residential units and 3 commercial premises including 16 parking spaces and amenity areas	Land opposite 5 - 9 Duke Street Trowbridge	Trowbridge	28/03/07	£15,500.00	£15,500.00	£28,713.29	£31,232.00							
16 05/00967/OUT	Residential development, extension to country park, children's play area, roads and associated infrastructure works	Land to the north of Paxcroft Way, Hilperton, Trowbridge	Trowbridge	23/04/08 & 18/06/10	£147,294.00	£0.00	£946,644.00	£0.00			£45,600.00	£0.00	£280,000.00	£0.00	£18,939.20
17 05/01788/FUL	Demolition of existing dwelling and outbuildings and erection of nine 2, 3 and 4 bedroom dwellings, carports/garages	1 Goose Street, Southwick, Trowbridge	Southwick	21/12/06					£37,000.00	£37,000.00					
18 05/02301/FUL	Proposed residential development of twenty-one 2, 3 and 4 bed dwellings with associated car parking and access	Land Rear Of 34 - 42 Silver Street Lane Trowbridge Wiltshire	Trowbridge	2005 - super	£15,296.84	£16,687.46	£59,400.00	£70,400.00					£5,000.00	£5,000.00	
19 05/02593/FUL	Demolition of existing petrol station and garage and construction of 22 new residential dwellings	F Sleightholme And Sons Ltd Frome Road Trowbridge Wiltshire	Trowbridge	31/03/06	£13,500.00	£13,500.00	£31,696.00	£32,429.90					£5,000.00	£5,556.00	
20 05/02782/FUL	Redevelopment of existing farm complex to create 34 residential dwellings	Land Adjacent Manor Farm Bratton Road West Ashton Wiltshire	West Ashton	10/10/06	£53,888.96	£0.00	£74,800.00	£97,184.00	£0.00	£0.00					

21	06/02896/FUL	Erection of 87 apartments and associated car parking and 4 shops	Ushers Brewery Back Street Trowbridge Wiltshire	Trowbridge	21/11/07	£30,000.00	£30,000.00	£80,000.00	£89,412.00									
22	06/03598/OUT	Development of 23 no. new dwellings and 35 no. car parking spaces	Land Adjoining Hilperton Drive And Ashton Road Hilperton Wiltshire	Hilperton	04/11/08			£56,780.00	£0.00							£17,250.00	£0.00	
23	07/00069/FUL	Erection of 6 dwellings	Land to the rear of 138 - 143 Chantry Gardens, Southwick	Southwick	06/06/08					£25,000.00	£0.00							
24	07/00262/FUL	Conversion to 20 flats, 2 ancillary offices and shop	55 - 57 Stallard Street Trowbridge Wiltshire	Trowbridge	17/09/08			£21,554.00	£21,544.00							£10,000.00	£10,000.00	
25	07/00678/OUT	Outline application for the mixed use redevelopment of the site for retail, B1(Office) residential development with associated servicing and landscaping	Former Wincanton Site Bythesea Road Trowbridge	Trowbridge	09/11/07	£48,672.00	£48,672.00			£0.00	£0.00					£150,000.00	£178,686.00	
26	07/01911/OUT	The erection of a class A1 foodstore, class A1 (non food) / A3 floorspace, residential development, associated car parking and laying out of open spaces	Former Bottling Plant Ushers Brewery Trowbridge	Trowbridge	19/12/08	£85,063.23	£0.00	£19,512.00	£19,512.00			£70,000.00	£0.00			£200,000.00	£200,000.00	
27	07/01963/FUL	New development of 12 no. new houses, 12 no. new flats and 26 no. car parking spaces	Land off York Buildings Trowbridge	Trowbridge	05/08/08			£45,424.00	£0.00									
28	07/02106/FUL	Additional warehouse and packing facilities building	Land East Of Acheson And Acheson Meridian Business Park North Bradley Wiltshire	Trowbridge	28/08/08													
29	07/02118/FUL	Proposed residential development comprising a terrace of 3 dwellings with off-street parking and two detached dwellings with detached double garages	4 Frome Road Southwick Trowbridge Wiltshire	Trowbridge	30/11/07					£30,000.00	£25,791.60							
30	07/02692/FUL	Construction of 49 two and three bedroom houses, one and two bedroom flats arranged in 2, 3 and 4 storey buildings including associated parking and highway work	Land opposite 2 Prospect Place Trowbridge	Trowbridge	03/02/09	£39,660.00	£43,586.00	£96,993.00	£96,994.00									
31	07/03480/FUL	Ten residential flats and offices (class B1)	112 Mortimer Street Trowbridge	Trowbridge	23/07/08	£6,953.11	£0.00											
32	07/03864/FUL	Residential development, children's play area, roads and associated infrastructure, landscaping and creation of extension to country park	Land to the north of Green Lane Trowbridge	Trowbridge	17/03/09	£75,991.00	£0.00	£1,032,257.00	£0.00			£0.00	£0.00			£931,295.00	£0.00	£0.00
33	08/00069/FUL	Thirteen additional apartments within the roof, revisions to application 06/02896/FUL	Ushers Brewery Back Street Trowbridge Wiltshire BA14 8LH	Trowbridge	24/07/08													
34	08/00222/FUL	Conversion and extension to existing dwelling to form 4 one bedroom flats	Land adjoining 145 Chantry Gardens, Southwick	Southwick	23/09/08													
35	08/00230/FUL	3 new dwellings to replace existing bungalow	9 Frome Road, Southwick	Southwick	12/12/08					£73,839.00	£0.00							
36	08/00255/OUT	The demolition of the existing building and redevelopment of the site for a mix of uses including a food store, cafes, bars and restaurants, a hotel, residential apartments and associated access, car parking, landscaping and the ecological enhancement of the River Biss	Peter Black Toiletries site Mortimer Street	Trowbridge	24/09/09	£31,984.29	£0.00	£191,954.00	£0.00	£0.00	£0.00					£207,500.00	£0.00	
37	08/00762/FUL	Detailed planning application for the demolition of an existing showroom and erection of 14 3-bed townhouses and 6 2-bed flats, landscaping and car parking provision and access arrangements	Islington Motors Limited Cockhill Trowbridge Wiltshire BA14 9AX	Trowbridge	17/02/09	£14,000.00	£14,000.00	£24,000.00	£24,000.00									
38	08/01990/FUL	Residential development of 12 dwellings, 24 parking spaces and new vehicular access	9a Frome Road, Southwick	Southwick	18/06/09	£4,000.00	£0.00	£10,000.00	£8,792.00									
39	08/02692/OUT	New primary care centre and extension to existing surgery	Land off Seymour Road, Trowbridge, Wiltshire	Trowbridge	18/02/10	£140,000.00	£0.00											
40	09/00688/FUL	Construction of additional mezzanine floorspace of 2533 sq metres within the Shires Gateway development pursuant to outline consent ref 07/00678/OUT and reserved matters approval ref 07/03586/REM. Contribution towards car park guidance system for Trowbridge	Shires Gateway, Bythesea Road	Trowbridge	23/06/10											£15,000.00	£15,000.00	
41	09/01750/FUL	Residential development for 54 new build dwellings and conversion of existing building to 2 dwellings	Mowlems Wynsome Street, Southwick	Southwick	08/06/10	£38,937.40	£38,937.40	£147,628.00	£147,628.00									
42	09/02934/FUL	Change of use to form 16 residential apartments with associated internal alterations	Terrys Social Club Hill Street Trowbridge Wiltshire BA14 8LD	Trowbridge	01/04/10	£4,734.03	£4,734.03											
43	09/03585/FUL	Erection of 18 dwelling houses with access road and parking	Land Rear Of 303 - 305 Marsh Road Hilperton Wiltshire	Hilperton	30/03/10	£12,515.59	£13,308.00	£55,407.00	£59,383.58									

44	09/03751/FUL	Residential development of 12 dwellings, 24 parking spaces and new vehicular access (revised application following granting of planning application 08/01990/FUL)	9A Frome Road, Southwick, Trowbridge	Southwick	24/08/10	£4,000.00	£0.00	£10,000.00	£0.00	£0.00	£0.00					
45	10/00957	To extend the time limit for implementation of planning application 05/00967/OUT for residential development, extension to country park, childrens play area, roads and associated infrastructure	Land H8 North Of Paxcroft Way Trowbridge Wiltshire	Hilperton	18/06/10											

Total negotiated/ received
Total remaining
Total - not due as not commenced/ triggered
Total being chased

Waste and Recycling Amount Received	TOTAL NEGOTIATED	TOTAL RECEIVED	Update Position/Comment
£1,000.00	£110,199.63	£100,962.63	Public Open Space will be a commuted sum. This means that the money will be drip-fed for ongoing maintenance.
	£741,365.00	£564,839.56	Public Open Space - this is a commuted sum. Money not received due to trigger point not being reached - payable 12 months from the date of completion of the transfer of the Open Space Land and the Play Area Land
	£36,500.00	£12,000.00	Public Open Space - provision is on site and the commuted sum has not been calculated yet Highways - money is being chased
	£767,500.00	£0.00	Public Open Space - this funding is for a sports contribution. Trigger point not reached. May be on site provision Highways -1st tranche £40,000 requested by Highways. Education -1st trigger monies being chased. Last contact with Developer was August 2011
	£16,617.00	£0.00	Developer went into liquidation. Site is now being marketed, however, the scheme had financial viability issues which meant the Affordable Housing contributions are likely to be negated.
	£10,000.00	£0.00	Contribution towards Public Art if reasonable required and as agreed with the Development Control Manager - not to exceed £10,000 - S106 Officer to contact Public Art for scheme details
	£45,000.00	£50,895.00	Complete
	£0.00	£0.00	Provision of 2 affordable units on site
£0.00	£579,133.46	£66,838.46	Public Open Space - triggers not reached. Contribution is for sports pitch contribution. Open Space is on site - Waste and Recycling contribution to be chased by S106 Officer. £11,995 Bus Gate contribution - trigger not reached. Education - new primary school provided
	£84,000.00	£92,867.00	Public Open Space - On site provision Highways - S278 deposit for works - not a highways contribution
	£0.00	£0.00	Public Open Space - On site provision
	£154,640.00	£30,500.00	Scheme not commenced Public Open Space - On site provision Highways - indexing being chased
	£66,521.35	£0.00	Public Open Space - trigger point has been reached and invoice has been sent. Highways and Education contributions to be invoiced w/c 07/11/2011
	£524,097.99	£0.00	Not yet commenced - Public Open Space, Highways & Education triggers not reached. Affordable units provided on site
	£44,213.29	£46,732.00	Public Open Space - residents association assisting with spending of these monies
£0.00	£1,438,477.20	£0.00	Works just commenced Public Open Space & Highways & Education - triggers not yet reached
	£37,000.00	£37,000.00	Monies have been received and are in the Affordable Housing budget which is ringfenced for the provision of affordable homes to meet demonstrable need
	£79,696.84	£92,087.46	Public Open Space - money has been allocated to spend at Beach Grove Play Area
	£50,196.00	£51,485.90	Public Open Space - received and spent on play prior to unitary
	£128,688.96	£97,184.00	Public Open Space - This is a commuted sum for maintenance. This will go straight to the Parish Council who are adopting the land. The trigger has not been met yet Affordable Housing units delivered by RSL on site

	£110,000.00	£119,412.00	Public Open Space - For off site open space facilities within the vicinity of the development Affordable Housing - Open book exercise carried out and affordable housing units delivered with grant funding.
	£74,030.00	£0.00	Not commenced. Public Open Space - On site provision
	£25,000.00	£0.00	The scheme had financial viability issues which meant the Affordable Housing contribution is likely to be negated. Further investigations are taking place on this site.
	£31,554.00	£31,544.00	Complete
	£198,672.00	£227,358.00	Public Open Space - money received and spent prior to unitary
	£374,575.23	£219,512.00	Public Open Space - only one trigger met - developer will be invoiced for £16,687.47 w/c 7/11/2011
	£45,424.00	£0.00	Not commenced
	£0.00	£0.00	£10,000 contribution required for the sole purpose of improving the existing YarnBrook Pumping Station - payable prior to occupation of any part of the development - S106 officer to chase
	£30,000.00	£25,791.60	Affordable Housing - Retail Price Index reduction so money received slightly less than negotiated. Now in ring fenced budget for new Affordable Housing
	£136,653.00	£140,580.00	Public Open Space - money to go towards a replacement leisure facility at Castle Place Highways - works only
	£6,953.11	£0.00	Public Open Space - not received - trigger not reached
£0.00	£2,039,543.00	£0.00	Not commenced. Monies to be used for Hilperton Relief Road and bus gate
	£0.00	£0.00	No additional POS requirement to 06/02896/FUL. Provision of 3 additional Affordable Housing units
	£0.00	£0.00	Open Book exercise at end of development to determine Affordable Housing Contribution
	£73,839.00	£0.00	The scheme has financial viability issues which meant the Affordable Housing contribution is likely to be negated.
	£431,438.29	£0.00	Works not commenced - Public Open Space, Highways & Education triggers not reached
	£38,000.00	£38,000.00	Public Open Space - for off site facilities within the vicinity of the land
	£14,000.00	£8,792.00	Public Open Space - Not received - Developer has been contacted
	£140,000.00	£0.00	Public Open Space - site inspected w/c 24.10.2011 - trigger not met
	£15,000.00	£15,000.00	Complete
	£186,565.40	£186,565.40	Public Open Space - to be used for Southwick recreation ground. In discussions with Parish Council now
	£4,734.03	£4,734.03	Public Open Space - money received 21/10/11.
	£67,922.59	£72,691.58	Public Open Space - money received on 28/09/11

	£14,000.00	£0.00	Public Open Space - Developer contacted for contribution
	£0.00	£0.00	Application for reserved Matters to be made prior to 23/06/2013. Financial obligations remain the same as agreement dated 23/04/2008 relating to planning application 05/00967
	£8,971,750.37	£2,333,372.62	
	£6,638,377.75		
rs not reached	6,400,169.62		
	£238,208.00		

BYTHESEA ROAD – TROWBRIDGE
PEDESTRIAN SURVEY ADJACENT TO THE ‘SHIRES
GATEWAY’ DEVELOPMENT

1. Purpose of the Report

- 1.1 To provide information on the recent pedestrian survey which took place on Bythesea Road (adjacent to the Shires Gateway development) following concerns relating to pedestrian safety expressed by members of the Trowbridge Community Area Board and Community Area Transport Group (CATG)

2. Background

- 2.1 Following completion of the ‘Shires Gateway’ development in the autumn of 2009, repeated concerns regarding the apparent lack of pedestrian crossing provision in the vicinity of the new development have been raised. The main area of reported concern is the length between the mini roundabout with ‘The Shires’ shopping centre and the entrance to the fuel filling station.
- 2.2 In recognition of these concerns the CATG group commissioned a full pedestrian survey for this particular length of Bythesea Road, which included the signalised ‘Puffin’ crossing facilities installed by the developer as part of the Section 278 agreement.
- 2.3 The identified length for the survey on Bythesea Road encompassed three separate zones from its junction with Stallard Street to the traffic signal junction at the entrance to the ‘Shires Gateway’ car park. A plan indicating the respective zones are shown at **Appendix 1**
- 2.4 The pedestrian survey took place on Friday 22nd July and Saturday 23rd July 2011 by means of video observation. The directions of travel were recorded separately as ‘*Eastbound- Towards ‘The Shires Shopping Centre’*’ and ‘*Westbound – towards The Shires Gateway’*’. The analysis periods were at thirty minute intervals with pedestrians divided into to four separate classifications. These being: under 11 years, over 11 years, over 18 years and over 65 years.
- 2.5 The weather for Friday 22nd was described as ‘light rain with sunny spells’ together with ‘mild with sunny spells’ for Saturday 23rd.

3. **Main Considerations**

3.1 A summary table of the survey results are shown at point 3.3 below. A full breakdown for the respective days indicating, time and pedestrian classification for each zone are shown at **Appendix 2**.

3.2 For information the main area of concern, Zone B covers the area between the 'The Shires Shopping centre' and the entrance to the filling station encompassing both the 'NEXT' and 'Brantano' retail outlets.

3.3

	Eastbound (Towards 'The Shires Shopping Centre')		Westbound (Towards the 'Shires Gateway')		Total
	Friday 22/7/11	Saturday 23/7/11	Friday 22/7/11	Saturday 23/7/11	
Zone A	1926	1833	1709	1826	7294
Zone B	1281	1486	1518	1983	6268
Zone C	418	321	348	264	1351

3.4 The video survey recorded the most popular crossing point within each zone. Within Zone 'A' this was the existing 'Puffin' crossing facility south east of the Stallard Street junction. For Zone 'B' the most popular crossing location was the small traffic island on the south east approach to the mini roundabout junction with 'The Shires'. For Zone 'C' the staggered 'Puffin' crossing facility at the car park entrance to the 'Shires Gateway' proved most popular .

3.5 On the basis of the survey results set out above and subsequent discussions at the 4th October CATG meeting, members were clear on the need to identify measures to improve pedestrian provision within Zone B. In order to do this a full topographical survey of the area is required. The cost of which is £1259.00.

5.0 **Financial Implications**

5.1 The cost to undertake the topographical survey as recommended in this report is £1259.00

6.0 **Legal Implications**

6.1 There are no legal implications related to this report.

7.0 **HR Implications**

7.1 There are no HR implications related to this report

8.0 **Equality and Diversity Implications**

8.1 There are no equality and diversity implications related to this report.

9.0 **Recommendation**

It is recommended that:

The Area Board approves the CATG funding of £1259.00 for the topographical survey.

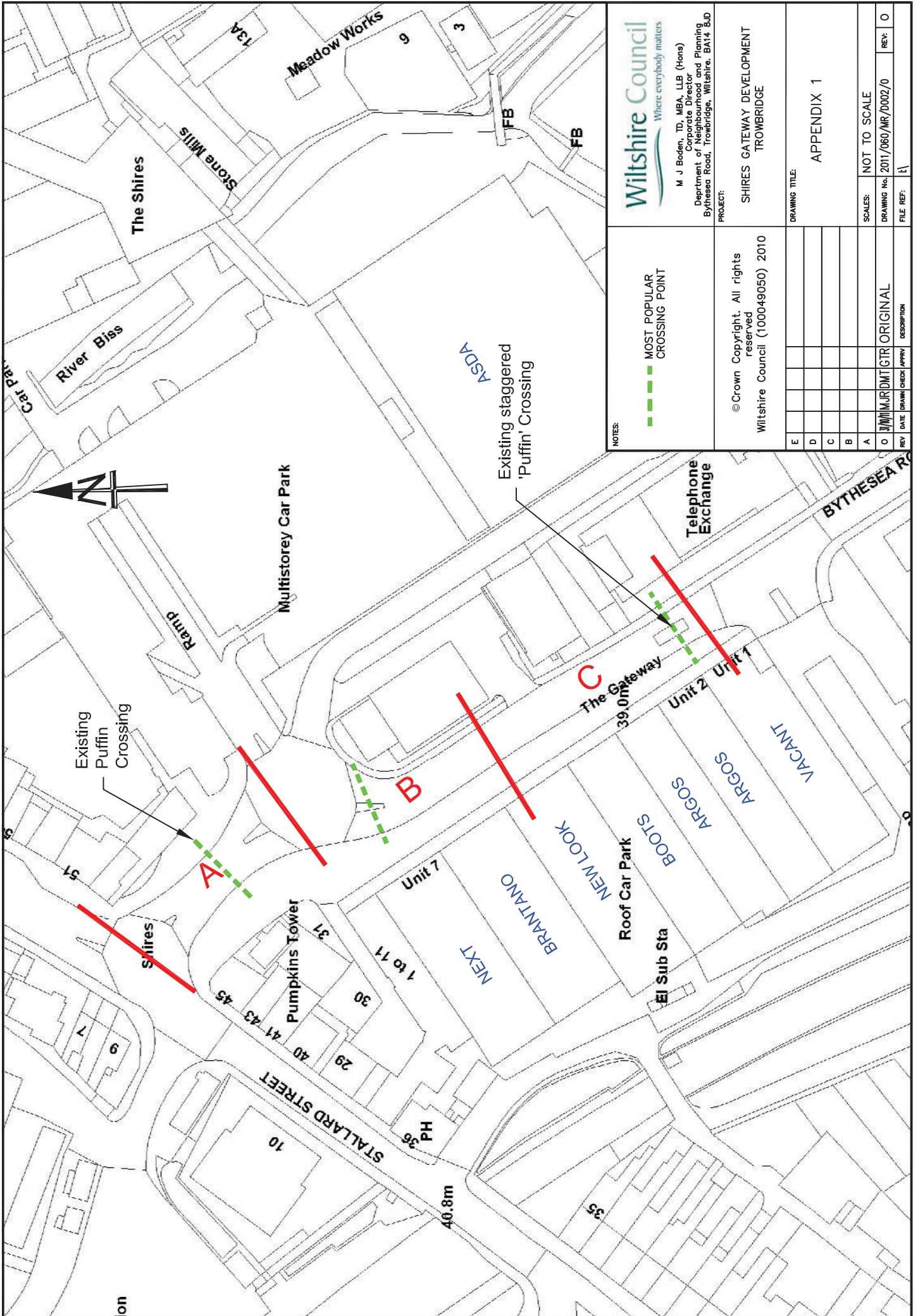
Mark Boden
Corporate Director - Department of Neighbourhood and Planning

Report Author: Martin Rose
Tel No: 01225 713476
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Appendices:

Appendix 1 – Plan showing pedestrian survey zones & busiest crossing locations
Appendix 2 – Full copy of pedestrian survey data

No unpublished documents have been relied upon in the preparation of this report



Wiltshire Council
Where everybody matters

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Corporate Director
Department of Neighbourhood and Planning
Bythesea Road, Trowbridge, Wiltshire, BA14 8JD

PROJECT: SHIRES GATEWAY DEVELOPMENT TROWBRIDGE

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Wiltshire Council (100049050) 2010

NOTES:
 - MOST POPULAR CROSSING POINT (Green dashed line)

DRAWING TITLE: APPENDIX 1

SCALES: NOT TO SCALE

DRAWING No: 2011/060/MP/0002/0

REV: 0

REV	DATE	DRAWN	CHECK	APPROV	DESCRIPTION
0		JM	MD	DMT	GTR ORIGINAL

APPENDIX 2



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Friday 22nd July 2011

PEDESTRIAN MOVEMENTS

ZONE A

	Eastbound				Total	Westbound				Total
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs		Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	
07:00	0	0	7	0	7	0	0	1	0	1
07:30	0	0	16	0	16	1	1	8	0	10
1 Hr	0	0	23	0	23	1	1	9	0	11
08:00	3	1	28	1	33	0	4	11	0	15
08:30	0	0	47	0	47	2	7	22	0	31
1 Hr	3	1	75	1	80	2	11	33	0	46
09:00	7	0	49	2	58	0	0	22	2	24
09:30	9	3	75	4	91	6	4	37	0	47
1 Hr	16	3	124	6	149	6	4	59	2	71
10:00	3	4	66	5	78	2	0	40	1	43
10:30	8	1	97	9	115	7	3	62	5	77
1 Hr	11	5	163	14	193	9	3	102	6	120
11:00	7	1	68	4	80	6	1	68	6	81
11:30	2	9	103	4	118	12	0	97	9	118
1 Hr	9	10	171	8	198	18	1	165	15	199
12:00	9	3	106	3	121	4	3	68	4	79
12:30	2	5	76	3	86	4	4	90	4	102
1 Hr	11	8	182	6	207	8	7	158	8	181
6 Hrs	50	27	738	35	850	44	27	526	31	628



SKY HIGH TRAFFIC SURVEYS

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Date : Friday 22nd July 2011

PEDESTRIAN MOVEMENTS

	ZONE A									
	Eastbound					Westbound				
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
13:00	8	9	115	4	136	6	2	69	2	79
13:30	8	12	98	1	119	7	2	95	3	107
1 Hr	16	21	213	5	255	13	4	164	5	186
14:00	5	15	52	7	79	9	10	69	1	89
14:30	4	13	76	0	93	13	21	81	2	117
1 Hr	9	28	128	7	172	22	31	150	3	206
15:00	6	5	58	4	73	3	9	65	3	80
15:30	3	33	95	2	133	5	4	93	4	106
1 Hr	9	38	153	6	206	8	13	158	7	186
16:00	11	39	68	6	124	15	18	68	3	104
16:30	12	9	57	0	78	3	18	76	0	97
1 Hr	23	48	125	6	202	18	36	144	3	201
17:00	7	5	45	0	57	7	9	60	3	79
17:30	4	5	45	2	56	4	3	73	0	80
1 Hr	11	10	90	2	113	11	12	133	3	159
18:00	2	0	28	1	31	3	2	45	0	50
18:30	1	0	27	0	28	0	0	21	0	21
1 Hr	3	0	55	1	59	3	2	66	0	71
19:00	1	3	18	0	22	1	0	18	0	19
19:30	1	0	23	0	24	1	0	13	2	16
1 Hr	2	3	41	0	46	2	0	31	2	35
20:00	0	1	15	1	17	0	4	16	0	20
20:30	0	0	6	0	6	0	0	16	1	17
1 Hr	0	1	21	1	23	0	4	32	1	37
8 Hrs	73	149	826	28	1076	77	102	878	24	1081
Total	123	176	1564	63	1926	121	129	1404	55	1709



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

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Site : Bythesea Road (Shires Gateway)
Date : Friday 22nd July 2011

PEDESTRIAN MOVEMENTS

ZONE B										
Eastbound						Westbound				
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
07:00	0	0	2	0	2	0	0	2	0	2
07:30	0	0	1	0	1	0	0	2	0	2
1 r	H	0	0	3	0	3	0	4	0	4
08:00	0	0	9	0	9	0	3	3	0	6
08:30	0	0	12	0	12	2	0	10	2	14
1 Hr	0	0	21	0	21	2	3	13	2	20
09:00	1	0	24	0	25	0	3	27	2	32
09:30	2	2	35	2	41	3	0	38	3	44
1 Hr	3	2	59	2	66	3	3	65	5	76
10:00	2	2	28	1	33	5	2	49	4	60
10:30	4	2	28	4	38	6	3	49	6	64
1 Hr	6	4	56	5	71	11	5	98	10	124
11:00	9	2	59	1	71	6	1	81	3	91
11:30	2	5	60	2	69	2	5	82	0	89
1 Hr	11	7	119	3	140	8	6	163	3	180
12:00	6	5	64	2	77	3	3	70	3	79
12:30	6	10	82	3	101	2	8	108	6	124
1 Hr	12	15	146	5	178	5	11	178	9	203
6 Hrs	32	28	404	15	479	29	28	521	29	607



SKY HIGH TRAFFIC SURVEYS

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Site : Bythesea Road (Shires Gateway)
Date : Friday 22nd July 2011

PEDESTRIAN MOVEMENTS

	ZONE B									
	Eastbound					Westbound				
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
13:00	12	3	69	1	85	3	3	99	3	108
13:30	0	15	65	0	80	8	15	81	1	105
1 Hr	12	18	134	1	165	11	18	180	4	213
14:00	1	3	56	1	61	3	4	55	2	64
14:30	4	10	50	1	65	3	6	86	1	96
1 Hr	5	13	106	2	126	6	10	141	3	160
15:00	4	9	76	0	89	4	5	88	1	98
15:30	8	17	73	0	98	6	8	76	0	90
1 Hr	12	26	149	0	187	10	13	164	1	188
16:00	4	6	50	0	60	7	9	83	3	102
16:30	9	9	75	5	98	7	6	53	0	66
1 Hr	13	15	125	5	158	14	15	136	3	168
17:00	1	5	49	0	55	6	4	65	0	75
17:30	4	2	21	0	27	4	3	31	0	38
1 Hr	5	7	70	0	82	10	7	96	0	113
18:00	0	1	16	0	17	0	0	13	0	13
18:30	0	0	26	1	27	1	1	27	0	29
1 Hr	0	1	42	1	44	1	1	40	0	42
19:00	2	1	16	0	19	0	0	16	0	16
19:30	0	1	16	0	17	1	0	8	0	9
1 Hr	2	2	32	0	36	1	0	24	0	25
20:00	0	0	2	0	2	0	0	0	0	0
20:30	0	0	2	0	2	0	0	2	0	2
1 Hr	0	0	4	0	4	0	0	2	0	2
8 Hrs	49	82	662	9	802	53	64	783	11	911
Total	81	110	1066	24	1281	82	92	1304	40	1518



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Friday 22nd July 2011

PEDESTRIAN MOVEMENTS

ZONE C										
Eastbound						Westbound				
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
07:00	0	0	2	0	2	0	0	1	0	1
07:30	0	0	2	0	2	0	0	3	0	3
1 r	H	0	0	4	0	4	0	0	4	0
08:00	0	1	6	1	8	0	1	1	0	2
08:30	1	0	12	3	16	0	0	6	0	6
1 r	H	1	1	18	4	24	0	1	7	0
09:00	1	0	8	1	10	0	0	4	1	5
09:30	2	0	12	1	15	0	0	7	0	7
1 Hr	3	0	20	2	25	0	0	11	1	12
10:00	1	0	12	2	15	0	0	8	0	8
10:30	4	0	19	0	23	3	0	14	3	20
1 Hr	5	0	31	2	38	3	0	22	3	28
11:00	1	2	21	0	24	1	3	13	3	20
11:30	0	0	11	3	14	1	1	24	0	26
1 Hr	1	2	32	3	38	2	4	37	3	46
12:00	0	0	19	2	21	6	1	19	0	26
12:30	2	0	30	1	33	4	0	23	1	28
1 Hr	2	0	49	3	54	10	1	42	1	54
6 Hrs	12	3	154	14	183	15	6	123	8	152



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Friday 22nd July 2011

PEDESTRIAN MOVEMENTS

ZONE C											
Eastbound					Westbound						
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total		Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
13:00	0	2	30	1	33		0	0	24	1	25
13:30	2	0	31	0	33		0	0	20	3	23
1 Hr	2	2	61	1	66		0	0	44	4	48
14:00	3	0	20	1	24		1	0	9	0	10
14:30	3	0	13	0	16		0	0	14	4	18
1 Hr	6	0	33	1	40		1	0	23	4	28
15:00	5	2	15	1	23		5	0	15	0	20
15:30	1	2	27	0	30		1	0	15	0	16
1 Hr	6	4	42	1	53		6	0	30	0	36
16:00	1	0	12	3	16		1	1	11	0	13
16:30	0	0	15	0	15		1	1	17	0	19
1 Hr	1	0	27	3	31		2	2	28	0	32
17:00	0	0	9	0	9		1	0	15	0	16
17:30	1	0	5	0	6		0	0	8	0	8
1 Hr	1	0	14	0	15		1	0	23	0	24
18:00	0	0	3	0	3		0	0	6	0	6
18:30	0	0	15	0	15		0	0	2	0	2
1 Hr	0	0	18	0	18		0	0	8	0	8
19:00	1	0	4	0	5		1	0	6	0	7
19:30	0	0	3	0	3		0	0	2	0	2
1 Hr	1	0	7	0	8		1	0	8	0	9
20:00	0	0	2	0	2		0	0	2	0	2
20:30	0	0	2	0	2		3	2	4	0	9
1 Hr	0	0	4	0	4		3	2	6	0	11
8 Hrs	17	6	206	6	235		14	4	170	8	196
Total	29	9	360	20	418		29	10	293	16	348



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Saturday 23rd July 2011

PEDESTRIAN MOVEMENTS

ZONE A

	Eastbound				Total	Westbound				Total	
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs		Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs		
07:00	0	0	2	0	2	0	0	0	0	0	
07:30	0	1	7	0	8	0	0	2	0	2	
1 r	H	0	1	9	0	10	0	0	2	0	2
08:00	0	4	6	0	10	1	0	1	0	2	
08:30	2	7	27	1	37	4	1	14	2	21	
1 Hr	2	11	33	1	47	5	1	15	2	23	
09:00	9	5	28	3	45	6	4	26	2	38	
09:30	4	9	46	2	61	8	7	39	1	55	
1 Hr	13	14	74	5	106	14	11	65	3	93	
10:00	9	9	63	5	86	10	8	59	0	77	
10:30	10	14	68	2	94	9	6	74	2	91	
1 Hr	19	23	131	7	180	19	14	133	2	168	
11:00	8	17	88	0	113	12	7	67	1	87	
11:30	27	15	128	2	172	16	9	95	2	122	
1 Hr	35	32	216	2	285	28	16	162	3	209	
12:00	9	9	83	0	101	13	15	102	1	131	
12:30	12	9	82	2	105	11	9	114	5	139	
1 Hr	21	18	165	2	206	24	24	216	6	270	
6 Hrs	90	99	628	17	834	90	66	593	16	765	



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Saturday 23rd July 2011

PEDESTRIAN MOVEMENTS

	ZONE A									
	Eastbound					Westbound				
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
13:00	19	19	96	0	134	8	15	80	3	106
13:30	5	17	93	0	115	10	18	83	2	113
1 Hr	24	36	189	0	249	18	33	163	5	219
14:00	8	16	67	4	95	8	15	65	1	89
14:30	7	21	78	6	112	15	23	87	7	132
1 Hr	15	37	145	10	207	23	38	152	8	221
15:00	2	17	67	1	87	15	22	96	2	135
15:30	8	17	85	0	110	5	15	78	2	100
1 Hr	10	34	152	1	197	20	37	174	4	235
16:00	3	11	43	0	57	1	22	59	0	82
16:30	5	8	58	0	71	8	10	59	0	77
1 Hr	8	19	101	0	128	9	32	118	0	159
17:00	4	7	48	3	62	5	8	39	0	52
17:30	1	8	25	8	42	4	11	54	1	70
1 Hr	5	15	73	11	104	9	19	93	1	122
18:00	2	10	28	0	40	2	2	20	1	25
18:30	2	8	18	0	28	0	13	13	0	26
1 Hr	4	18	46	0	68	2	15	33	1	51
19:00	0	0	16	0	16	1	0	12	0	13
19:30	0	7	12	0	19	0	3	15	0	18
1 Hr	0	7	28	0	35	1	3	27	0	31
20:00	0	2	0	0	2	0	7	5	0	12
20:30	0	4	5	0	9	0	4	7	0	11
1 Hr	0	6	5	0	11	0	11	12	0	23
8 Hrs	66	172	739	22	999	82	188	772	19	1061
Total	156	271	1367	39	1833	172	254	1365	35	1826



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Saturday 23rd July 2011

PEDESTRIAN MOVEMENTS

ZONE B										
Eastbound						Westbound				
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
07:00	0	0	2	0	2	0	0	2	0	2
07:30	0	0	1	0	1	0	0	1	0	1
1 r	H	0	0	3	0	3	0	0	3	0
08:00	0	0	6	0	6	0	0	2	0	2
08:30	0	0	3	0	3	0	0	5	0	5
1 r	H	0	0	9	0	9	0	0	7	0
09:00	0	10	22	1	33	1	5	21	4	31
09:30	0	1	24	1	26	2	3	44	2	51
1 Hr	0	11	46	2	59	3	8	65	6	82
10:00	3	4	33	0	40	8	9	38	2	57
10:30	3	12	57	2	74	12	10	69	0	91
1 Hr	6	16	90	2	114	20	19	107	2	148
11:00	18	8	73	0	99	13	15	73	2	103
11:30	6	21	67	0	94	15	26	89	1	131
1 Hr	24	29	140	0	193	28	41	162	3	234
12:00	10	33	73	0	116	9	37	89	0	135
12:30	9	29	50	0	88	9	27	83	0	119
1 Hr	19	62	123	0	204	18	64	172	0	254
6 Hrs	49	118	411	4	582	69	132	516	11	728



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Saturday 23rd July 2011

PEDESTRIAN MOVEMENTS

	ZONE B									
	Eastbound					Westbound				
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
13:00	15	16	85	0	116	18	29	109	0	156
13:30	18	25	71	2	116	6	41	121	2	170
1 Hr	33	41	156	2	232	24	70	230	2	326
14:00	2	21	60	1	84	22	56	90	5	173
14:30	12	15	75	5	107	17	36	117	3	173
1 Hr	14	36	135	6	191	39	92	207	8	346
15:00	11	28	89	0	128	6	35	103	1	145
15:30	7	20	87	3	117	10	25	105	0	140
1 Hr	18	48	176	3	245	16	60	208	1	285
16:00	7	13	54	0	74	8	22	66	2	98
16:30	1	15	47	4	67	1	25	62	0	88
1 Hr	8	28	101	4	141	9	47	128	2	186
17:00	2	1	33	0	36	2	8	44	1	55
17:30	1	2	13	0	16	1	4	15	0	20
1 Hr	3	3	46	0	52	3	12	59	1	75
18:00	2	2	16	0	20	0	0	10	0	10
18:30	0	0	10	0	10	1	7	6	0	14
1 Hr	2	2	26	0	30	1	7	16	0	24
19:00	0	1	7	1	9	0	2	5	0	7
19:30	0	0	1	0	1	0	0	2	0	2
1 Hr	0	1	8	1	10	0	2	7	0	9
20:00	0	0	0	0	0	0	0	2	0	2
20:30	0	0	3	0	3	0	0	2	0	2
1 Hr	0	0	3	0	3	0	0	4	0	4
8 Hrs	78	159	651	16	904	92	290	859	14	1255
Total	127	277	1062	20	1486	161	422	1375	25	1983



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Saturday 23rd July 2011

PEDESTRIAN MOVEMENTS

ZONE C

	Eastbound				Total	Westbound				Total
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs		Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	
07:00	0	0	0	0	0	0	0	0	0	0
07:30	0	0	1	0	1	0	0	1	0	1
1 r	H	0	0	1	0	0	0	1	0	1
08:00	0	0	2	0	2	0	0	1	0	1
08:30	0	0	1	2	3	1	0	2	0	3
1 r	H	0	0	3	2	1	0	3	0	4
09:00	4	0	2	0	6	0	0	3	0	3
09:30	0	0	12	2	14	0	0	7	0	7
1 Hr	4	0	14	2	20	0	0	10	0	10
10:00	2	3	7	0	12	1	1	17	0	19
10:30	3	0	21	1	25	0	0	9	1	10
1 Hr	5	3	28	1	37	1	1	26	1	29
11:00	1	2	15	0	18	3	1	15	1	20
11:30	0	3	24	0	27	3	0	24	0	27
1 Hr	1	5	39	0	45	6	1	39	1	47
12:00	9	1	38	0	48	4	0	9	0	13
12:30	4	0	10	2	16	7	4	20	0	31
1 Hr	13	1	48	2	64	11	4	29	0	44
6 Hrs	23	9	133	7	172	19	6	108	2	135



SKY HIGH TRAFFIC SURVEYS

A DIVISION OF SKY HIGH PLC

Client : Wiltshire Council
Project : Shires Gateway Pedestrian Survey
Site : Bythesea Road (Shires Gateway)
Date : Saturday 23rd July 2011

PEDESTRIAN MOVEMENTS

ZONE C											
Eastbound					Westbound						
	Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total		Under 11 yrs	Over 11 yrs	Over 18 yrs	Over 65 yrs	Total
13:00	7	5	21	0	33		2	0	15	0	17
13:30	0	0	16	0	16		0	0	14	0	14
1 Hr	7	5	37	0	49		2	0	29	0	31
14:00	0	5	8	0	13		1	0	8	0	9
14:30	1	0	10	0	11		1	0	8	0	9
1 Hr	1	5	18	0	24		2	0	16	0	18
15:00	1	0	13	0	14		0	0	8	0	8
15:30	0	0	6	1	7		1	7	11	0	19
1 Hr	1	0	19	1	21		1	7	19	0	27
16:00	1	5	9	0	15		3	0	6	0	9
16:30	1	0	14	0	15		1	3	7	0	11
1 Hr	2	5	23	0	30		4	3	13	0	20
17:00	2	0	11	0	13		1	2	8	0	11
17:30	0	0	4	0	4		2	0	5	0	7
1 Hr	2	0	15	0	17		3	2	13	0	18
18:00	0	1	3	0	4		0	0	0	0	0
18:30	0	0	0	0	0		0	0	5	0	5
1 Hr	0	1	3	0	4		0	0	5	0	5
19:00	0	0	0	0	0		1	2	3	0	6
19:30	0	1	3	0	4		0	0	1	0	1
1 Hr	0	1	3	0	4		1	2	4	0	7
20:00	0	0	0	0	0		0	0	1	0	1
20:30	0	0	0	0	0		0	0	2	0	2
1 Hr	0	0	0	0	0		0	0	3	0	3
8 Hrs	13	17	118	1	149		13	14	102	0	129
Total	36	26	251	8	321		32	20	210	2	264

WILTSHIRE COUNCIL

TROWBRIDGE AREA BOARD

17 November 2011

COMMUNITY AREA TRANSPORT GROUP
SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEME –
DROPPED KERB REQUESTS

Purpose of the Report

To put forward for approval proposals for dropped kerbs to be match funded from the small scale transport and highway improvement schemes budget for the Trowbridge Community Area.

1. Background

- 1.1. In 2011/12 Trowbridge Area Board has been allocated £15,354 discretionary budget to involve them in the assessment and selection of small-scale transport schemes to be progressed in their community area.
- 1.2. It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes, these are selected using technical surveys and inspections. In addition, it cannot be used to pay for revenue functions such as passenger transport.
- 1.3. Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board.
- 1.4. £5,000 for match funding for the Town and Parish Councils for dropped kerbs was approved at the 8 September Area Board meeting

2. Main Considerations

- 2.1 Appendix 1 outlines the submissions received from Trowbridge Town Council and Hilperton Parish Council who have agreed to match fund their requests. As there is enough funding within the £5,000 to fund the requests all bids have been put forward by the CATG for approval.

3. Environmental Impact of the Proposals

- 3.1 There is no environmental impact except the lowering of kerbs.

4. Financial Implications

- 4.1 £5,000 has been earmarked for the dropped kerbs with match funding coming from the Parish & Town Council's where the dropped kerbs will be installed

5. Legal Implications

None

6. HR Implications

None

7. Equality and Diversity Implications

Most of the submissions are to aid access for disabled people

8. Recommendations

- 8.1 It is recommended that the Area Board approve the submissions for dropped kerbs in Appendix 1 made by the CATG.

Report Author: Rachel Efemey -Trowbridge Community Area Manager
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**TROWBRIDGE AREA BOARD
17 November 2011**

**COMMUNITY AREA TRANSPORT GROUP
SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEME –
DROPPED KERB REQUESTS**

Appendix 1

Requests received with match funding agreed

1. Top of T junction with Sycamore Grove and Hawthorn Grove – Trowbridge Grove Ward - Pair requested
2. Junction at Grasmere– Trowbridge Adcroft Ward - Pair requested
3. Junction at Springfield Park – Trowbridge Adcroft Ward - Pair requested
4. Opposite 4 Haden Road, Longfield – Trowbridge Park Ward - Single Kerb requested
5. 96 Langford Road – Trowbridge Adcroft Ward - Single Kerb requested
6. Junction of Hill Street and Green Hill Gardens, Hilperton adjacent to the new post box - Pair requested
7. Junction of Horse Road and St Mary's Gardens, Hilperton - Pair requested

Report to	Trowbridge Area Board
Date of Meeting	17 November 2011
Title of Report	Area Board Projects

Purpose of Report

To consider 2 Area Board Project applications:

1. Councillor Tom James – Seymour TARA Hub Equipment - £5,640.50 requested
2. Councillor John Knight – Trowbridge Town Hall Feasibility Study - £8,000 requested

Total Requested = £13,640.50

1. Background

1.1 In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1.2 As stated in the Cabinet report:

In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

1.3 The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

1.4 Trowbridge Area Board has a 2011/2012 budget of £81,446 for community area grants, community partnership core funding and councillor led initiatives. TCAF has been awarded £15,556 for 2011/12 and 5 x Community Area Grants totalling £12,463 have been allocated so far in 2011/12:

This gives a current remaining total of £53,427 available to allocate prior to any Community Area Grant applications being awarded at this meeting

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Trowbridge Community Area Plan
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2. Main Considerations

2.1. Councillors will need to consider whether the applications meet one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

3. Environmental Impact of the Proposals

3.1. Area Board Project bids will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the

extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Funds allocated must fall within the budget allocated to the Trowbridge Area Board.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

7.1 Implications relating to individual grant applications, if applicable, are outlined within section 8 “Officer Comments”.

8. Officer Comments

8.1 The Seymour TARA bid could be submitted by the relevant community group as a Community Area Grant application at a subsequent Area Board meeting with the relevant match funding contributed by the group although this would affect the timescale of the project.

8.2 If funds for the Trowbridge Town Hall Feasibility study are ring fenced by the Board conditions should be set that will need to be met before the funds are released including a timescale for how long the funds will be ring fenced for.

9. Recommendation

9.1 The Area Board considers the Area Board Project applications to determine whether to allocate funding from the Area Board budget.

Appendices:	Appendix 1: Seymour TARA Hub Equipment Application Appendix 2: Trowbridge Town Hall Feasibility Study Application
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Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk
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Area Board Project

1. What is the Initiative?

Seymour TARA Hub – equipment.

2. Where is the initiative taking place?

Seymour, Trowbridge.

3. When will the initiative take place?

December 2011.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

Provision of meeting space for the residents of Seymour and surrounding area to provide activities particularly for hard to reach groups, young people and elderly persons. In one of the areas of highest deprivation in Wiltshire.

5. What is the desired outcome of this initiative?

To equip the new Hub building so that it can be fully utilised, following completion of the building works.

6. Who will Project Manage this initiative?

Trustees of Seymour TARA Hub

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

£5,640.50

As per attached list and catalogue.

8. Additional information

Purchase of equipment on the attached list to ensure the successful completion of the Seymour Hub Project which is an initiative of the Seymour TARA, supported by Selwood Housing Society, Trowbridge Town Council, Trowbridge Town Trust, St James' Trust, Kingston Trust and Community First.

The building work was supported by a Performance Reward Grant from Wiltshire Council.

PAGE	DESCRIPTION	CATALOGUE NUMBER	HOW MANY packs ect	PRICE
SALE BOOK 208, September 2011				
2	tea towels	RS-E700	3	15.00
2	tea towels	RS-CC596	3	15.00
5	auto fill water boiler 285.00	RS-J978	1	
5	replacement filter	RS-AC758	2	80.00
18	pavement board	RS-DM192	1	60.00

SALE BOOK 209, October 2011

7	rubber fatigue mats	RY-DP206	2	60.00
9	9" wide rimmed dinner plate	RY-CC208	6	78.00
9	6 ½" wide rimmed plate	RY-CC206	6	60.00
9	7oz stacking cups	RY-CC200	3	51.00
9	saucers	RY-CC202	3	48.00
9	mugs	RY-CC203	4	44.00
9	salt	RY-CC215	2	16.00
9	pepper	RY-CC216	2	16.00
9	sachet holders	RY-CC205	3	27.00
9	milk jugs	RY-CF370	10	50.00
9	tea pots 150.00	RY-CC204	10	
15	desert knives	RY-D693	6	34.00
15	desert forks	RY-D694	6	21.00
15	tea spoons	RY-D697	12	24.00
16	large cruet	RY-CE329	4	52.00
19	hi-ball tumblers	RY-S058	4	76.00
21	wipe clean markers	RY-Y998	1	30.00
26	aprons	RY-A935	10	55.00
34	knife magnet	RY-D720	1	11.00
35	cooks knife 6"	RY-C659	1	10.00
35	cooks knife 8 ½"	RY-C655	1	17.00
35	cooks knife 10"	RY-C656	1	19.00
35	bread knife	RY-C666	1	13.50
35	serrated slicer	RY-C685	1	16.00
35	scissors	RY-L366	1	13.00
35	turning knife	RY-C650	2	4.50
35	parer knife	RY-651	2	5.00
40	eco-temp thermometer	RY-C462	1	20.00
41	log book	RY-J201	2	7.00
44	mop, bucket & sign	RY-S706	2	70.00
46	wall shelves 100.00	RY-Y751	2	
80	stainless steel table 160.00	RY-T382	1	
80	stainless steel table	RY-T379	1	90.00
38	tongs	RY-J605	6	24.00
50	fly filler	RY-Y724	1	30.00

51	high chairs 200.00	RY-DL900	4
63	microwave 190.00	RY-CF358	1

PAGE	DESCRIPTION	CATALOGUE NUMBER	HOW MANY packs ect	PRICE
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MAIN CATALOGUE

100	chopping board (green)	T9-J253	4	20.00
100	chopping board (white)	T9-J252	4	20.00
100	colour coded wall chart	T9-J249	2	4.00
100	chopping board stand	T9-J251	1	11.00
106	cheese grater	T9-DM021	1	2.00
226	Door mat	T9-F298	1	30.00
226	Door mat	T9-F291	2	60.00
228	first aid	T9-C553	2	24.00
238	fire blanket	T9-L993	1	14.00
238	fire extinguisher	T9-J779	2	58.00
239	wet floor safety sign	T9-L416	1	8.00
239	no entry sign	T9-L434	1	8.00
239	cleaning in progress sign	T9-L433	1	8.00
240	cloths (red)	T9-CD809	6	24.00
240	cloths (blue)	T9-F955	6	24.00
240	cloths (green)	T9-CD811	6	24.00
240	scourers	T9-F959	5	15.00
241	rubber gloves (m)	T9-CD793	24	15.00
241	laytex gloves (m)	T9-A228	10	45.00
242	window wiper	T9-CC938	2	6.50
242	window washer	T9-CC939	2	4.00
242	closet organiser	T9-D733	2	38.00
242	nail brush	T9-L727	2	2.00
242	dishwasher brush	T9-CC934	2	2.00
242	dustpan & brush	T9-CC930	1	2.00
243	pro spill pan	T9-CB268	1	30.00
243	wand	T9-CB269	1	13.00
243	dustpan & broom	T9-CD059	1	23.00
243	broom handle	T9-CD800	2	6.00
243	broom head	T9-CD798	2	6.00
243	clean sweep broom	T9-F704	1	5.00
249	toilet brush	T9-L401	1	6.00
249	sany bin	T9-T640	1	30.00
249	sany bags & dispenser	T9-CB595	1	5.00
249	sany bags refill	T9-CB596	1	23.00
250	bin	T9-DP039	1	10.00
251	bin bags	T9-CB215	10	18.00
250	swig top bin	T9-CC080	2	26.00
274	dispenser (toilet)	T9-Y037	1	12.00
274	toilet roll refills	T9-DN997	2	54.00
275	blue roll	T9-DL921	12	18.00

276	blue roll dispenser	T9-Y041	1	12.00
276	spray soap	T9-Y047	2	50.00
276	soap	T9-Y046	4	32.00
277	baby changing station 230.00	T9-L372	1	
277	protected liners 130.00	T9-L373	3	
277	hand dryer 100.00	T9-CD668	1	
277	micro spray & refills	T9-T218	2	52.00
278	cling film dispenser 12"	T9-M801	1	25.00
278	cling film 12"	T9-M809	1	19.00
292	brown sugar	T9-CC486	2	16.00
292	white sugar	T9-CC485	2	14.00
292	sweeteners	T9-DN804	1	15.00
292	tomato sauce	T9-CC546	2	10.00
292	brown sauce	T9-CC547	2	10.00
304	stackable cutlery tray	T9-J284	2	12.00
382	cake round tray	T9-J895	4	44.00
382	cake dome cover	T9-F534	4	68.00
398	glass coffee jug	T9-D821	2	32.00
405	trays	T9-C559	12	60.00
410	table cloths 192.00	T9-CF072	16	
410	table cloths 208.00	T9-E794	16	
413	tissue napkins	T9-CC580	3	30.00
421	toast racks	T9-K411	15	45.00
434	table board	T9-CE417	2	42.00
453	jugs	T9-F860	1	22.00
475	cash register	T9-CD590	1	75.00
475	till rolls	T9-CD577	2	10.00
540	toaster 100.00	T9-CE529	1	
618	blender	T9-J697	1	25.00
666	milk cooler 370.00	T9-CC610	1	
690	upright display cabinet 490.00	T9-DM076	1	
TOTAL				5640.50

Area Board Project	
1. What is the Initiative?	
	To explore the feasibility of providing Trowbridge community area and the wider region with a professional arts venue within Trowbridge’s historic Town Hall. The project is driven by the belief that with the support of Heritage Lottery Fund and Arts Council England we will be able to put the heart back into the centre of Trowbridge, provide a venue that will be a beacon in the region and give the community something that they can engage with and feel proud of.
2. Where is the initiative taking place?	
	Trowbridge Town Hall
3. When will the initiative take place?	
	An initial proposal is being developed in consultation with a community group Trowbridge Area Cultural Trust, a local surveyor, regional arts professionals and a London based Theatre specialist architect. There will need to be an investment in further feasibility work so that a worked up business plan can be developed with the timescale being offered (February 2012). This of course will rely upon the Area Board’s approval of the initial proposal for further development.
4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?	
	With Trowbridge having 3 of the top ten most deprived areas of the County such an arts venue with a focus on learning and raising aspirations and the recognised benefits that the arts bring will help to close the attainment gap amongst our young people. During the last 13 years The Arc has demonstrated a need for professional arts in Trowbridge giving access to school groups, opportunities for volunteering and through The Arcs commitment to regional and national arts development Trowbridge has developed a very positive profile. The Town Hall Arts Centre would also play a key part in helping to build a night time economy for Trowbridge and increased investment. There would be a strong dance element to the Arts Centre which will provide opportunities for different ages groups and abilities to engage in something together, it will aim to reduce social isolations amongst our community and through physical exercise promote healthy living.
5. What is the desired outcome of this initiative?	
	At the end of the three month period to be able to produce evidence of the feasibility of the project, and get indications from key funders through pre applications and conversations that they support the aims of the project.
6. Who will Project Manage this initiative?	

Wiltshire Arts Promoters (A network of arts professionals who look to support the arts across Wiltshire) via Tracy Sullivan who is the Development Manager and is also Joint Project Officer for TCAF and was employed at The Arc for 6 years (2 as Director) has been championing this project.

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

So far one quote for a Conditions Survey and 10 year maintenance plan of £17,400 has been received. Further advice about how much of the feasibility work carried out by Trowbridge Town Council could be 'recycled', and guidance from Heritage Lottery Fund will also be sought.

A preliminary conversation has been had with Wiltshire Council's Arts Service who have agreed that they would look to transfer their £21,000 per year investment in The Arc to this project, if there is no positive outcome of the current conversations to retain The Arc as a professional venue.

It is requested that the Area Board ring fence £8,000 as leverage funds to carry out the feasibility study. This amount will be added to through applications to other Trusts and Foundations to ensure that each stage of the initial feasibility is carried out as efficiently and effectively as possible and within the timescales given.

8. Additional information

If the Area Board agrees to ring fence this funding it will not be drawn down until more detail and evidence of match funding is presented.

Trowbridge Community Area Future (TCAF) Claim for Core Funding (tranche 2)
2011/2012

1. Purpose of the Report

- 1.1. To seek the Board's approval to the release of the 2nd and final tranche of core funding to TCAF covering the financial year 2011/12.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the Community Area Partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to Community Area Partnerships during 20011/12 (up to 50% of their total projected costs in each tranche).
- 2.3. Trowbridge Area Board has been allocated a 2011/2012 budget of £77,781 for community grants, Community Area Partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Trowbridge Area Board budget 2011/12 is £15,556.

3. Main Considerations

- 3.1. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which is countersigned by the Chair of the Area Board. The CAPA has been signed by both parties from the Trowbridge community area.
- 3.2. In order to show how the Community Area Partnership aims to meet the commitments set out in the CAPA, TCAF are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Community Partnership Development Officer as a workable document (appendix 1 CAP Work plan 2011/12).
- 3.3. TCAF were awarded £7,778 first tranche funding at the 5 May, 2011 Area Board where it was agreed that the 2nd and final tranche could be requested

at the 17 November, 2011 Board when evidence was received of how the first tranche has been spent. This evidence, which corresponds to CAP Work Plan commitments at appendix 2, is detailed in section 5 of this report.

- 3.4. Trowbridge Community Area Future submitted a 2011/12 claim for £18,998 total core costs. An amount of £15,556 was awarded to TCAF at the May Area Board meeting and 50% of this has already been paid. The amount awarded is equivalent to the 20% limit.
- 3.5. This amount awarded for 2011/12 is some £3,442 lower than that requested by TCAF. The area board therefore has the option to award TCAF the balance of funds allocated at the May 2011 meeting of £7,778 or to award TCAF the whole figure they have requested for 2011/12 of £11,220.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Trowbridge Area Board.
- 4.2.2 Awarding TCAF the full amount they have requested at this meeting (£11,220) will result in a total award greater than the 20% limit placed upon Community Area Partnership funding.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community Area Partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of TCAF is open to anyone with an interest in the community area.

5. Evidence against Workplan commitments

Applicant	Condition set at 5 May, 2011 Area Board meeting	2nd tranche Funding
Trowbridge Community Area Future (TCAF)	“agree to the release of the 2 nd tranche at the 17 November 2011 area board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met”	£7,778

5.1 TCAF have made the following responses to their work plan commitments as set out below.

1. Work to establish a new Housing Sub-group (Partnership Development)

Kate Oatley and Derek Adams will be attending the Housing Liaison Group meetings at Wiltshire Council, starting from 20th October 2011. This will be instead of establishing a separate TCAF Housing Theme Group initially as it is anticipated that this will help determine the form that a separate Housing Theme Group should take, also projects may come out of the HLG group meetings.

2. Work looking at the feasibility of using an empty shop for publicity etc, surrounding the new Community Area Plan (Communication)

We are currently investigating the possibility of using the old Argos shop situated in the Shires Shopping Centre as a location for a temporary shop front for TCAF. The lease is still committed to by Argos and this runs until March 2012. Argos have been approached to see if TCAF can use the space under their current lease to operate a ‘hub’ which would be a community space with various uses, mainly to publicise TCAF and its Community Area Plan. We are investigating the option of setting up a Charity group to enable us to take on a lease. The Trowbridge Civic Society has committed to standing as the charity to take on a lease if TCAF decides not to set up a separate charitable group.

As a minimum, TCAF will take a central space in the Shires for a week before Christmas, where we will, for no charge at all, be able to promote TCAF and its Community Area Plan and to engage local people with the aim of increasing the TCAF membership. We will be visiting Calne Hub, set up by Calne Community Area Partnership to investigate the model used there

3. Success at involving more volunteers to help in the improvement of the community area (Communication)

Although we had a disappointing turnout at the AGM and partnership meeting September 2011, we are encouraged by the increasing numbers of volunteers within some of the Theme Groups. There is still a lot of room for improvement in the recruitment of volunteers and we now have the opportunity to speak to and engage new volunteers through the roll-out of the Community Area Plan.

The neighbourhood partnership group continues to grow, attracting more people to the various groups, as does the BA14 Culture group both in the core group and the wider group reached by the website. The Environment group, LEAF has grown recently, linking volunteers to wider groups such as Biss Meadows and the Sensory

Garden. As a result of the Partnership Meeting, one member of the public who attended the meeting has signed up to be a trustee of the Trowbridge Arts Festival next year supported by the BA14 Culture Group.

4. We have committed to a 12 month marketing program with Trowbridge Magazine, running a series of adverts and editorials aimed at raising the profile of TCAF and the Community Area Plan. The magazine has a readership of 30,000 people and is a popular and respected magazine for Trowbridge. All of the Theme Groups have the Community Area Plan on the agenda at present.

5. Details of luncheon clubs, schools, TARA's etc visited (Community Planning)
The Community Area Plan has been presented at the TCAF Partnership Meeting, Trowbridge Area Board, Trowbridge Area Links Scheme AGM, Trowbridge Area Heads (Education), Extended Services (Education), The Park Club and we have a presentation scheduled for Studley Green Day Care Centre's Luncheon Club. This coupled with the marketing campaign with Trowbridge Magazine, an improving relationship with The Wiltshire Times and space or a shop in the Shires will, we anticipate, generate good interest in TCAF and its work.

6. How the Theme Champions have identified priority projects and any progress made towards these (Local Action)

Full details of all theme groups in work plan interim report (Appendix 2)

6. Recommendation

Following consultation with the Community Partnership Development Officer, it is recommended that the area board:

- agree to the release of the 2nd and final tranche funding of £7,778 as long as Board Members are satisfied that TCAF's work plan commitments as detailed in this report are being met
- The release of an additional £3,442 to make up the full amount originally requested by TCAF is at the discretion of Trowbridge Area Board members

Report Author: Andrew Jack, Community Partnership Development Officer

Tel No: 01255 713109

E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:

Appendix 1 CAP Work Plan 2011/12

Appendix 2 Workplan Interim Report, September 2011

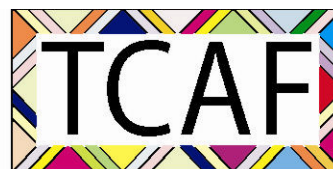
TROWBRIDGE COMMUNITY AREA FUTURE PARTNERSHIP

Annual Work plan 2011/2012

Partnership Development.	We have a Partnership which currently meets separately from the Area Board twice per year.
<i>"To establish and maintain a Partnership, Steering Group & Thematic Group, as necessary"</i>	Board meetings are still being treated as Joint Board and Partnership meetings but work needs to be done to bring more Partnership members into the Board meetings with the ability for them to take part in a meaningful way. Most members of our Steering Group attend Area Board meetings.
	The Steering Group is elected at the Annual General Meeting of the Partnership in May/June.
	We presently have two Project Officers paid 11.5 hours each per week who are employed by TCAF with the payroll function being carried out by Trowbridge Town Council.
	Our Partnership is affiliated to WfCAP and representatives attend and participate in its events.
	We set up an Environment Theme Group last year, LEAF, Local Environment Awareness Forum but not a Housing Theme Group. However we are discussing with the Housing Department a practical way forward. The Steering Group, the Theme Groups, and the Parish Council Liaison Group mainly meet quarterly, the Trowbridge Neighbourhoods Partnership meets every 2 months and BA14 monthly.
	A list of all meetings' dates so far arranged is attached.
Accountability.	We will continue to meet with a wide range of groups to ensure that the issues that we have identified and included in the new Community Area Plan are still current. Where new issues arise that local people consider to be priority issues we will, working with our partners, endeavor to have them addressed and we will amend our looseleaf and website versions of our Community Plan.
<i>"To be open to and inclusive of the wider community and to account and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i>	Where appropriate we will develop our own projects and seek external and where appropriate Area Board funding for them. We will be working closely with our partners to monitor progress with the actions included in the Community Area Plan. The new Plan is set out a little differently from our original Plan. 1.) A short introduction to each Theme. 2.) Issues and what the Partners are doing now to address these Issues. 3.) What's next.
	We hold Theme and Other Group meetings and we will publicise these meetings through all our databases and via the Town Council and other databases. We will place notices on Town Council and other noticeboards. Our timetable of meetings will be on our website.
	We will publish this plan, in loose leaf form, and make it available widely. We will produce a less detailed version similar to our Snapshot publication Issues, Actions and Progress. We will encourage local people to make their comments on the Plan. It will continue to change and the loose-leaf & website formats can easily deal with such changes ensuring that the Plan remains a living document.
Communication	We will take the new Plan out to the public if possible getting the use of one of the empty town centre shops and/or setting up stands in Castle Place and the Shires Shopping Centres to engage directly with them. We need to attract more volunteers to help positively in the improvement of the Community Area and particularly Trowbridge. We will seek the opportunity to present to local pupils in their schools how we are trying to improve their Town and Community Area and they have a positive part to play. We will go to groups and clubs to seek their support particularly those who
<i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers"</i>	

	are retired. The concept of the New Society is positive and we need more people to be involved.
	We produce Newsletters for our BA14 Website but we will extend this to our new website to cover all aspects of our work and that of our partners.
Consultation.	As stated above we do need to get out more to meet and involve more people. We need to convince
<i>"To consult widely on a range of community issues and hold public engagement events and activities."</i>	them that they can make a difference by working with us. People remain interested as long as there is something positive coming from what they are doing. We need to encourage more people to take active part in some of our voluntary groups many of which are finding it difficult to attract volunteers
Community Planning	We are close to completing a new community area plan 2011 - 2016. We have been working closely
<i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations."</i>	with our major partners to ascertain and include in the plan what they are planning to do to tackle the local issues which we have identified. The main partners involved in this process have been Wiltshire Council; NHS Wiltshire and some local GPs; Wiltshire Police; Wiltshire Fire and Rescue; Transforming Trowbridge; local schools through the Extended Services network and others. It is vital that we work in partnership to avoid duplicating effort in times when resources are so scarce. The local communities will be consulted on any action plans and projects TCAF develops to ensure that they properly address their concerns and aspirations and wherever possible we want them to take ownership of the plans and projects so that they strengthen their own local communities To widen our coverage we will visit luncheon clubs, schools, the Chamber of Commerce, TARAs and Residents Associations, Housing Societies etc.
Local Action	We have Theme Champions who lead their Theme Groups. They will help in identifying priority
<i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i>	projects and will aim to set up project groups to develop specific projects working with our partners who have expertise in fundraising, project development to ensure that project teams develop properly and have the correct range of skills and experience to carry them through. We will provide guidance and encouragement so that the project teams are successful and their projects are sustainable. "Success breeds success", and successful project teams are likely to identify new projects thus increasing the capacity of their local neighbourhoods.

Trowbridge Community Area Future
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www.trowbridge.gov.uk



We're making a difference

Workplan Interim Report September 2011

Points covering queries from Andrew Jack: -

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6. How the Theme Champions have identified priority projects and any progress made towards these (Local Action)

Economy & Transport – We will shortly be reintroducing these regular meetings separate from Transforming Trowbridge meetings as we need volunteers to carry out surveys of empty shops and offices on a quarterly basis. This group has recently linked with the Trowbridge Initiative group and we will continue

TCAF is the Community Partnership whose aim is to improve the quality of life and wellbeing of all people in the Trowbridge Community Area.

to work closely with the group. The work of monitoring empty shops may be done in partnership with the Chamber of Commerce. We are presently, through the Theme Group, being consulted on the Transport Strategy. Our approach will be to engage the local community to get their input for the strategy.

Housing – The priority for this theme group is to attend the Housing Liaison Group meetings run by Wiltshire Council and from this to use the network to identify and work on new projects for the Trowbridge Community Area and to assess the need for a separate Theme Group. It may be that Housing should be dealt with through the Trowbridge Neighbourhoods Partnership.

BA14 Culture – We have just completed the first ever 'NOT THE Trowbridge Fringe Festival' which has had excellent publicity through the Wiltshire Times and Trowbridge Magazine. The next major event will be the Trowbridge Arts Festival taking place next September over a 2 week period. Also, very recently, we have become involved in looking at practical solutions following the announced closure of the Arc Theatre. The group will be ensuring that all options are exhausted before accepting the closure. In the event of closure of the Arc, BA14 Culture has committed to working closely with partners to ensure that there is a sustainable venue or number of venues across the town which can continue community arts development. Another key project will be working to ensure that THRIVE takes place in 2012 as part of the Cultural Olympiad.

One key development that BA14 Culture group have very recently become involved in is the campaign to save the Arc Theatre. BA14 Culture group is the vehicle which will investigate all available options and make them known to Wiltshire College before accepting the closure of the Arc Theatre.

Sport & Active Leisure – This Theme Group is part of the Outdoor Pitches Group, which has the major outdoor sports clubs in the area as members (these are all active voluntary organisations with substantial memberships), whose current project is to build changing rooms on Stallards playing fields by end 2011 and then Seymour in 2012. The longer term aim is to acquire a substantial quantity of land and develop it as playing fields for a number of sports working with the clubs and the various sports associations to secure the necessary funding to go alongside any S 106 funding available for this purpose. A new wider Sports Theme group will be formed, when appropriate, to link with the Trowbridge Campus developments which will incorporate a swimming pool and substantial sports centre.

Environment – Current project focuses are on the WWT Food Champions Scheme whereby grants are available to develop 12 new or existing orchards across Wiltshire and 12 community allotments across the county. Initial meetings are taking place to identify suitable plots of land and this is being communicated through the LEAF group. Another project that has just started is Incredible Edible which looks at turning patches of neglected land into veg. and flower patches maintained by volunteers. Through the LEAF group, we are involved with several established groups working on their own projects, such as the Friends of Biss Meadows Group, the Friends of Trowbridge Community Sensory Garden, and the Friends of Trowbridge in Bloom. LEAF is able to communicate between the groups so that any partnership opportunities can be identified.

Extended Services (Education) – TCAF is working with ES to identify new projects for the Trowbridge Area. Currently the group is investigating new ways to sustain 'The Hub' at John of Gaunt School, running it as a Social Enterprise, therefore forging closer links with the community. Education will feature in the shop front should we be successful with the Argos or other town centre shop.

Health & Social Care – A current focus for the group is the amalgamation of Bradford Road Medical Centre and Adcroft Surgery into one GP Practice, taking place late 2011/early 2012. A 2 storey extension will link with the present Adcroft building and an additional 78 parking spaces will be formed together with an access road from Seymour Road. The group continues to look at ensuring that Trowbridge Hospital ends up having all of the facilities that were intended for the Primary Care Centre. The Chair of this Theme Group is keen to look at new project ideas and members have been attending the Assemblies held by NHS Wiltshire. The Patients Panels from GP surgeries will again be contacted to try to establish a link and encourage them to join the theme group.

Safer Trowbridge – This group has been working through the neighbourhood partnerships group looking at Neighbourhood policing to ensure that the police officers and PCSOs spend the maximum time possible in the communities. CCTV continues as an ongoing project for the group to play its part in policing the town, particularly the town centre. Once planning applications have been submitted for the major new developments in the town, the Chair, along with one of the Project Officers will visit the developers to ensure that public safety is built into the design of the development. The group is looking at the way tasking group meetings are held so that police time at meetings can be decreased and time on the beat can be increased.

Parish Council Liaison Group – This continues to operate well with parish members meeting regularly to discuss their individual concerns which may have common themes.

Trowbridge Neighbourhoods Partnership – The various neighbourhood groups continue to meet to share ideas and Area Board, Town Council and TCAF information as well as local issues. TCAF supports the Paxcroft Mead Community Forum which is hoping to build a skateboard park and other facilities for different age groups on the Paxcroft Mead estate. The Forum was very pleased that their project was highlighted in the Community Area Plan.

TCAF has proposed a representative for the Shadow Board for the Community Campus project, having completed an expression of interest form. TCAF intends to become an integral part of the consultation process, should the appropriate funding be sourced which will give TCAF a significant community project to be actively involved in.

We are looking at the formal recruitment of volunteers to carry out admin work for TCAF and for other roles, such as minute-taking and assisting at community events. This will, in the first instance, be done by advertising on the GROW website and through the jobcentre. This will aim to be an interim management solution of the admin workload, but we will investigate the feasibility of employing an admin assistant in order to free up the Project Officer to focus on community-focussed activities.

Having completed 2 days of a 4 day course on being a Funding Advisor, the Project Officers will by the end of the year have a nationally recognised qualification in Funding Advice. This will be another 'service' that we will be able to offer community groups and we anticipate that as funding criteria and sources are becoming more and more limited, the ability to advise and lead groups through the funding process will be an important element of the Project Officers' role.

TROWBRIDGE AREA BOARD FORWARD PLAN

ITEM 16

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Thursday 26 January 2012	The Atrium, Wiltshire Council Offices, Bradley Road	<p>Provisional Items: Fees and Charges Policy Speed Indicator Device (SID) Programme Review Trowbridge Town Hall</p> <p>Community Area Grants will be considered</p>	Cllr Lionel Grundy (Children's Services)
Thursday 15 March 2012	The Atrium, Wiltshire Council Offices, Bradley Road	<p>Provisional Items: No provisional items Trowbridge Town Hall</p> <p>Community Area Grants will be considered</p>	Councillor John Thomson (Adult Care, Communities and Housing)

Officer Contacts:

Community Area Manager: Rachel Efemey (rachel.efemey@wiltshire.gov.uk)

Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

Service Director: Michael Hudson (michael.hudson@wiltshire.gov.uk)

